

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

RECEIVED
NOV 13 2017

11/13/17

Name: Michael Amerian

Date of Request: 11/6/17 HUMAN RESOURCES

City Attorney Branch/Section: Police Litigation

Outside Title/Position: Attorney

Outside Employer Name and address:

Number of hours per week: 2

Walter J. Karabian

Outside Work Schedule days/times: Varied

Los Angeles, CA 90005

Phone Number: [REDACTED]

Type of Work: Representing a family friend
in litigation dispute re: disposition of his deceased wife's Estate

Start and End Date: 11/13/17 - 5/31/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Date: 11/7/17

Date: 11.8.17

Supervisor

AK

Date: 11/9/17

Branch Chief

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

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JAN 24 2017

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OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM

ATTORNEY

HUMAN RESOURCES

Name: Michael R. AmerianDate of Request: 1/3/17City Attorney Branch/Section: Police LitigationOutside Title/Position: Board Member

Outside Employer Name and Address:

Number of hours per week: 1Armenian Bar AssociationOutside Work Schedule days/times: N/AN/APhone Number: N/AType of Work: Board Member of Non-Profit Bar Association Start and End Date: 1/3/17 - 12/31/17

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|--------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

APPROVED BY:SupervisorDate: 1-3-17Date: 1-23-17Chief of StaffDate: 1-24-17

Branch Chief

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

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JAN 24 2017
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OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

HUMAN RESOURCES

Name: Michael R. Amerian

Date of Request: 1/3/17

City Attorney Branch/Section: Civil/Police Litigation

Outside Title/Position: Trustee

Outside Employer Name and Address:

Number of hours per week: /

George Ignatius Foundation

Outside Work Schedule days/times: N/A

10424 Bloomfield St., Toluca Lake, CA 91602

Phone Number: [REDACTED]

Type of Work: Trustee for Charitable Trust

Start and End Date: 1/3/17 , 12/31/17

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|-------------------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: \$10,000 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

APPROVED BY:

Supervisor

Chief of Staff

Date: 1-3-17

Date: 1-24-17

Branch Chief

Date: 1-23-17

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JAN 24 2017
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OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

HUMAN RESOURCES

Name: Michael R. American

Date of Request: 1/3/17

City Attorney Branch/Section: Civil / Police Litigation Outside Title/Position: Attorney

Outside Employer Name and Address:

Number of hours per week: 0.25

Self-employed

Outside Work Schedule days/times: N/A

Tolson Lake, CA 91602

Phone Number: [REDACTED]

Type of Work: Pto bono representation of family Start and End Date: 1/3/17 - 6/30/17

member to negotiate a loan modification with Bank of America.

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|--------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
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| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
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| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

APPROVED BY:

Supervisor

UAM

Date: 1-3-17

Date: 1-23-17

Chief of Staff

Date: 1-24-17

Branch Chief

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

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OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

HUMAN RESOURCES

Name: Michael R. Amerian

Date of Request: 1/3/17

City Attorney Branch/Section: Civil/POLICE Litigation Unit

Outside Title/Position: Attorney

Outside Employer Name and Address:

Number of hours per week: 1

self

Outside Work Schedule days/times: N/A

Toluca Lake, CA 91602

Phone Number: [REDACTED]

Type of Work: Representing an individual in
ongoing fee dispute with an attorney

Start and End Date: 1/3/17 - 12/31/17

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|-------------------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
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| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____ | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

APPROVED BY:


Supervisor
MRC

Date: 1-3-17

Date: 1-23-17

Chief of Staff

Date: 1-24-17

Branch Chief

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HUMAN RESOURCES

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

ATTORNEY

Name: Michael R AmerianDate of Request: 1/3/17City Attorney Branch/Section: Civil / Police Litigation UnitOutside Title/Position: Attorney

Outside Employer Name and Address:

Number of hours per week: 0.5selfOutside Work Schedule days/times: N/APhone Number: [REDACTED]Type of Work: Civil Litigation - ContinuedStart and End Date: 1/3/17, 12/31/17Representation of indigent young man in action brought by former employer

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|--------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
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| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

APPROVED BY:John Hall

Supervisor

Date: 1-3-17Date: 1-22-17

Chief of Staff

Branch Chief

Date: 1-24-17

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RECEIVED
11/23/2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

Name: Janis Levant Barquist

City Attorney Branch/Section: Labor Relations

Outside Employer Name and Address:

County of Los Angeles

500 West Temple Street, Los Angeles, CA

Type of Work: Judging, and signing TRO requests

HUMAN RESOURCES

Date of Request: September 27, 2017

Outside Title/Position: County of Los Angeles Civil Service
Hearing Officer

Number of hours per week: 2 - 6 hours per day

Outside Work Schedule days/times: Possibly 4 times
per year about

Phone Number: [REDACTED]

Start and End Date: Now / 2018

9/21/17 - 9/26/18

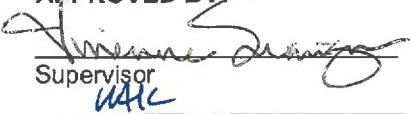
ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|-------------------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: Possibly Some cases might involve municipal law, however, most cases will involve violations of County employment rules. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: No | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount:
Yes. \$150/hour | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

APPROVED BY:


Supervisor
WAC

Date: 9/27/17

Date: 10/23/17



Branch Chief

Date: 9/28/17

Chief of Staff

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RECEIVED
OCT 23 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

HUMAN RESOURCES

Name: Janis Levart Barquist

Date of Request: September 27, 2017

City Attorney Branch/Section: Labor Relations

Outside Title/Position: Board of Directors Member

Outside Employer Name and Address:

Number of hours per week: 1 meeting every 2 months

Westside Jewish Community Center 5870 W. Olympic Blvd, Los Angeles, CA

Outside Work Schedule days/times: Tuesday Evenings

Type of Work: Board of Directors Work: reviewing budgets Start and End Date: Now / 2018

9/21/17 - 9/26/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: No

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: No

9. Will you receive any remuneration for your employment? If so, list the approximate amount:
No remuneration

APPROVED BY:

Janis Levart Barquist
Supervisor
JLB

Date: 9/27/17
Date: 10/23/17

Attala
Branch Chief

Date: 9/24/17

Chief of Staff

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RECEIVED
OCT 23 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

HUMAN RESOURCES

Name: Janis Levart Barquist

Date of Request: September 27, 2017

City Attorney Branch/Section: Labor Relations

Outside Title/Position: Judge Pro Temp

Outside Employer Name and Address:

Number of hours per week: 3-4 hours per day, approx

Los Angeles Superior Court

Outside Work Schedule days/times: 4 days per year

Los Angeles, CA

Phone Number:

Type of Work: Judging, and signing TRO requests

Start and End Date: Now / 2018

9/27/17 - 9/26/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|--------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
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| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: Possibly Some times cases involve municipal law, however, I never decide cases where the City is a party | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: No | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount:
No remuneration | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

APPROVED BY:

Supervisor

MLC

Chief of Staff

Date: 9/27/17

Date: 10/23/18

Branch Chief

Date: 9/27/17

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED
DEC 12 2017
[Signature]

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM HUMAN RESOURCES
ATTORNEY

Name: Jean-Claude Bertet, Deputy City Attorney

Date of Request: October 23, 2017

City Attorney Branch/Section: Civil/Water & Power Division

Outside Title/Position: Attorney

Outside Employer Name and address:

Number of hours per week: One hour per month **

Solange Bertet (mom)

Outside Work Schedule days/times: N.A.

Los Angeles, CA 90077

Phone Number:

Type of Work: Civil, Domestic Violence, Restraining Orders

Start and End Date: 1/6/2018 to 1/7/2019

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

** NOTE: I am no longer actively working on this matter, but would like to remain available if needed

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Supervisor

[Signature]

Date: 12-12-17

Date: 12/9/17

Chief of Staff

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DEC 12 2017

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OVER →

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM HUMAN RESOURCES
ATTORNEY**

Name: ALAN W. BLACKMANCity Attorney Branch/Section: SNA6D

Outside Employer Name and address:

UNIVERSITY OF PHOENIX
1625 W. FOUNTAINHEAD PKWY / TEMPE, AZ

Type of Work: ADJUNCT FACULTY 85282-2371Date of Request: 12/5/17Outside Title/Position: FACILITATOR/INSTRUCTORNumber of hours per week: 8-10(4 HRS. CLASS/HOUR)Outside Work Schedule days/times: VARYS (1 NIGHT PER WEEK)

Phone Number: [REDACTED]

Start and End Date: 1-24-18, 1-24-19

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: I TEACH ISSUES INVOLVING GOVERNMENT'S ROLE IN CRIMINAL JUSTICE & BUSINESS.

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

APPROXIMATELY \$2,200 PER CLASS (ONE MEETING PER WEEK FOR FIVE WEEKS)

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Date: 12/6/17
Debra L. ShattoDate: 12/6/2017

Supervisor:

Date: 12/6/17

Branch Chief

Date: 12/6/17

Chief of Staff

If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF**

RECEIVED
NOV - 2 2017

HUMAN RESOURCE

Name: Pamela Blair

Date of Request: 10/25/2017

City Attorney Branch/Section: Games/Casns

Outside Title/Position: Travel Agent

Outside Employer Name and address:

Number of hours per week: 0-10

Independent Agent

Outside Work Schedule days/times: N/A

According to need; not on City time

Phone Number: [REDACTED]

Type of Work: Planning/Creating custom Itineraries

Start and End Date: 10/25/17 - 11/25/18

10/24/18 (m/b)

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain;

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance of an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City employee;

3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of any other employee of his or her agency;

5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City.

7. Will you receive any remuneration for your employment? If so, list the approximate amount:

Approx. \$13,000 to \$16,000 annually

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Angie Dufresne

Date: 10/25/17

M. Johnson

Date: 10/1/2017

Supervisor

UAC

Branch Chief

Date: 11/1/17

Chief of Staff

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RECEIVED
AUG 29 2017
*Wfh
Rto*

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

HUMAN RESOURCES

Name: Blithe Bock

Date of Request: 8-28-17

City Attorney Branch/Section: Civil Appellate

Outside Title/Position: Asst Adjunct Professor
Number of hours per week: 3

Outside Employer Name and Address:

Glendale University College of Law
220 N. Glendale 91205

Type of Work: Teaching Appellate
Advocacy

Outside Work Schedule days/times: 6:30-9:30
Thursdays

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

*only 7-8 nights
within the
same*

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.
7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: \$8,000/year / \$2,000 quarter

APPROVED BY:

Supervisor

Chief of Staff

Date: 8-28-17

Date: 8/28/17

Branch Chief

Date: 8-28-17

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.



GLENDALE UNIVERSITY
COLLEGE OF LAW

August 27, 2017

Blithe Bock
Office of the City Attorney of Los Angeles
200 City Hall East, Seventh Floor
Los Angeles, CA 90012

Dear Blithe,

Thank you for agreeing to teach the 2017/2018 Appellate Advocacy and Moot Court courses. You have joined Glendale College of Law (GUCL) faculty as an Adjunct Assistant Professor of Law. The first night of class is Thursday, September 14th.

Appellate Advocacy, a third-year course, meets Thursday evenings during the fall, winter and spring quarters. The Moot Court course meets during the summer quarter, also on Thursday evenings, following completion of Appellate Advocacy. Typically, there are seven or eight class sessions per quarter. Each evening class typically meets from 6:30 to 9:30 pm, with a fifteen minute break at approximately 8:00 pm.

Appellate Advocacy is divided into two sections each with eight or nine students. Both sections meet on the same evening, use the same syllabus, and the same problem. Coordination between sections is critical as both must adhere to syllabus coverage and deadlines. Evenings are generally taught separately, however the occasional evening may be taught jointly.

The course involves intensive writing and re-writing each quarter. Student work product is expected to improve assignment-to-assignment. Student assignments must be critiqued, graded and returned to the students in a timely manner. Students typically have two graded assignments each quarter. A final grade, the average of the two grades earned, issues each quarter.

GUCL maintains a formal learning environment. Faculty are addressed as "Professor" and students are addressed as "Mr." or "Ms." The classroom environment should be serious, well-managed, and enjoyable. Prior to each class session, please retrieve the class roll sheet from the Business Office. Roll must be taken each evening when class begins and again after the break. Before leaving campus, return the roll sheet to the Business Office.

Final grades should be submitted timely. Payable upon submission of final grades is a \$2,000 per-quarter stipend. The total stipend for teaching Appellate Advocacy and Moot Court is \$8,000.

Included with this letter are a W-4 and I-9. Also, the Committee of Bar Examiners requires faculty members have an official law school transcript on record. We will assist you with this matter by preparing a letter for your signature and a school check for the transcript once the W-4 is returned.

I will be your primary contact for academic and most administrative policy issues. The Administrative Dean, Kimberly Greitzer (my sister), is also a valuable resource. Our contact information is listed below.

I look forward to working together and please never hesitate to say hello.

Sincerely,



Darrin Greitzer
Dean

Contact Information: Darrin Greitzer: (c) 818.731.9363

Kimberly Greitzer: (c) 818.438.4880

RECEIVED *M*
DEC 06 2017
HUMAN RESOURCES

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

Name: JOSEPH BRAJENICH

Date of Request: 12/6/17

City Attorney Branch/Section: WATER & POWER DIV.

Outside Title/Position: BOARD OF DIRECTORS

Outside Employer Name and address:

Number of hours per week: APPROX 5+-

Boys & Girls Club of Los Angeles Harbor
1200 S. CABRILLO AVE, SAN PEDRO CA

Outside Work Schedule days/times: EARLY MORNING, EVENINGS, WEEKEND

Type of Work: YOUTH SERVICE ORGANIZATION

Phone Number: [REDACTED]

Start and End Date: ONGOING - 12/31/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Supervisor *JMC* Date: _____ Date: _____

Branch Chief

Date: 12/6/17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

17

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

RECEIVED

DEC 06 2017

Name: JOSEPH BRAPJENICH

Date of Request: 12/6/17

HUMAN RESOURCES

City Attorney Branch/Section: WATER & POWER DIV

Outside Title/Position: ADVISORY BOARD

Outside Employer Name and address:

Number of hours per week: minimal (30 per year)

REPUBLIC OF CROATIA, OFFICE FOR

Outside Work Schedule days/times: WEEKENDS, VACATION

CROATIANS LIVING ABROAD, ZAGREB, CROATIA

Phone Number: ██████████

Type of Work: CULTURAL ORGANIZATION

Start and End Date: ONGOING / 12/31/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Supervisor

Date: _____

Date: _____

WSK

Date: 12/4/17

Branch Chief

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED
APR 18 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF

HUMAN RESOURCES

Name: Holly Bullard (Legal Secretary 1)

Date of Request: April 7, 2017

City Attorney Branch/Section: Special Appeals

Outside Title/Position: Attorney (Independent Contractor)

Outside Employer Name and Address:

Number of hours per week: 3

Coffeen Law Group
2155 Verdugo Blvd. #602
Montrose, CA 91020

Outside Work Schedule days/times: variable: Sat/Sun/evenings

Phone Number: [REDACTED]

Type of Work: Drafting estate planning documents for attorney
signature

Start and End Date: 5/01/2017 / ongoing

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|--------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance of an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City employee; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of any other employee of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Will you receive any remuneration for your employment? If so, list the approximate amount: | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

APPROVED BY:


Gary Abd

Date: 4/17/17

Supervisor


M. D. Hodson

Date: 4/11/2017

Branch Chief


APK

Date: 4/17/17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is party to a proceeding involving a license, permit or other entitlement for use pending before you.

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF**

RECEIVED
SEP 13 2017
[Signature]

HUMAN RESOURCES

Name: NANCY CHEAN

Date of Request: 09/12/2017

City Attorney Branch/Section: PLW

Outside Title/Position: CAREGIVER

Outside Employer Name and address:

Number of hours per week: 20 HRS

DEPT OF PUBLIC & SOCIAL SERVICES (IHSS)
3400 AEROPROJECT AVE
EL MONTE, CA 91731

Outside Work Schedule days/times: FRIDAY NIGHTS &
WEEKENDS

Type of Work: IN HOME SUPPORT SERVICES
(ASSIST ELDER)

Phone Number: ██████████
Start and End Date: 2014 / ONGOING
9/12/17 9/12/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain:

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance of an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City employee;

3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of any other employee of his or her agency;

5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City.

7. Will you receive any remuneration for your employment? If so, list the approximate amount:

\$11.18 / HR

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Nancy R. Chean

Date: 9/12/17

EZ Date: 9/12/17

Supervisor

WAC

Date: 9/12/17

Branch Chief

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED

OCT 26 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

HUMAN RESOURCES

Name: Leticia Cotti
City Attorney Branch/Section: General Lit

Outside Employer Name and address:

N/A

Type of Work: Pro Bono work for family member throughout pendency of divorce
ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;
2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Supervisor

LAR

Date: 10-26-17

Date: 10-25-17

Branch Chief

Date 10-25-17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED

MAR 23 2017

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

Name: Susan S. Wong ATTORNEY

City Attorney Branch/Section: Criminal- Pacific

Outside Employer Name and Address:

City of Redondo Beach
415 Diamond, Redondo Bch, CA 90277

Type of Work: Volunteer Public Safety Commissioner

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|---|-------------------------------------|-------------------------------------|
| 1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: <u>Public Safety Issues</u>
<u>In City of Redondo Beach</u> | <input checked="" type="checkbox"/> | |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

HUMAN RESOURCES

Date of Request: 3-14-17

Outside Title/Position: Public Safety Commissioner

Number of hours per week: Varies

Outside Work Schedule days/times: Varies

Phone Number: _____

Start and End Date: 3/25/17 , 10/1/21

APPROVED BY:

Jane C. D.J.

Supervisor

JKL

Chief of Staff

Date: 3/15/17

Branch Chief

Date: 3/23/17

Date: 3-23-17

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

mp
RECEIVED

JUN 12 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM

ATTORNEY

Name: JONATHAN CRISTAN SNAGD

Date of Request: 5/30/17

City Attorney Branch/Section: SPEAKER

Outside Title/Position: SPEAKER

Outside Employer Name and Address:

WILSHIRE BLVD. TEMPLE
11661 W. OLYMPIC BLVD.

Number of hours per week: 8 EVENTS OVER 6 MONTHS

Outside Work Schedule days/times: " " EVENINGS

Phone Number: [REDACTED]

Start and End Date: OCT 17 APRIL 18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.
7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount:
\$3,600

APPROVED BY:

Tuber
Supervisor
WAC

Date: 5/30/17

Date: 6/15/17

McCullion

Branch Chief

Date: 6/1/2017

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED

JUN 12 2017

✓

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

Name: JONATHAN CRISTIAN
ATTORNEY
City Attorney Branch/Section: SUPERVISOR

Outside Employer Name and Address:

LINDEN PUBLISHING
2006 SOUTH MARY, FRESNO, CA

Type of Work: WRITING A Book
ABOUT TEEN SAFETY

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Date of Request: 5/30/17

Outside Title/Position: AUTHOR

Number of hours per week: — HOURS

Outside Work Schedule days/times: — WEEKENDS

Phone Number: [REDACTED]

Start and End Date: 6/1/17 5/31/18
5/31/18 (y/n)

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.
7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: 5000 TO VANCOUVER ROYALTIES

APPROVED BY:

Tucker
Supervisor WAH

Date: 5/30/17 Ma. Delos Date: 6/1/2017
Branch Chief

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED

DEC 06 2017

JW

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

Name: JONATHAN CRISTAUCity Attorney Branch/Section: SNAO

Outside Employer Name and address:

TBD → SCHOOLS TEMPLES, PRIVATE EVENTSType of Work: TEACHING / SPEAKING ABOUT TEEN LIFE SAFETY SKILLS**HUMAN RESOURCES**Date of Request: 11/13/17Outside Title/Position: CONSULTANT/EDUCATORNumber of hours per week: VARIABLES, 1-2, BUT NOT ON CITY TIMEOutside Work Schedule days/times: TBDPhone Number: [REDACTED]Start and End Date: 11/13/17 11/13/18**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS****Factors to Consider**

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

 TBD, VARIES ON THE EVENT

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:TAC

Supervisor

MLCDate: 11/13/17M. HoldenDate: 11/30/2017

Branch Chief

Date: 12/4/17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED
OCT 25 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF

HUMAN RESOURCES

Name: **Camilo Cruz**

Date of Request: **October 20, 2017**

City Attorney Branch/Section: **Community Justice Initiative**

Outside Title/Position: **Director**

Outside Employer Name and address:

Number of hours per week: **21 hours**

Camilo Cruz Art
358 Museum Drive
Los Angeles, CA 90065

Outside Work Schedule days/times: **8 pm to 11 pm (Everyday)**

Phone Number: [REDACTED]

Type of Work: **Art**

Start and End Date: **January 1, 2009 to the Present**

10/20/17 - 10/19/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain;
2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance of an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City employee;
3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of any other employee of his or her agency;
5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient.
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City.
7. Will you receive any remuneration for your employment? If so, list the approximate amount:
\$ 250 to \$ 750 per year

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

MC

Supervisor

VAC

Date: 10/20/2017

Date: 10/20/2017

Branch Chief

Date: 10/24/17

Date: 10/20/2017

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

✓

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

ATTORNEY

Name: Michael Dardes

City Attorney Branch/Section: General Counsel

Outside Employer Name and Address:

Garcetti for Mayor 2017

Type of Work: Campaign

Date of Request: 6/7/17

Outside Title/Position: Consultant/Volunteer

Number of hours per week: Averages 4 to 5

Outside Work Schedule days/times: _____

Phone Number: _____

Start and End Date: 3/1/17 , 3/1/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|-------------------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount:
<u>Started as volunteer ended with \$2500 compensation</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

APPROVED BY:

Cherie Dardes
Supervisor
HAC

Date: 7/20/17

Date: 7/25/17

Jill
Branch Chief

Date: 7/20/17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED

JUL 28 2017

HUMAN RESOURCES

1/12

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

Name: Michael Anders

City Attorney Branch/Section: Gen. Counsel

Outside Employer Name and Address:

Think Big Group
New York, NY

Type of Work: Event Production

Date of Request: 7/20/16

Outside Title/Position: No Title / Consultant

Number of hours per week: 5 wk except for one vacation week

Outside Work Schedule days/times: in August off hours + 1 week in Sept.

Phone Number: _____

Start and End Date: 8/1/17 , 7/30/18

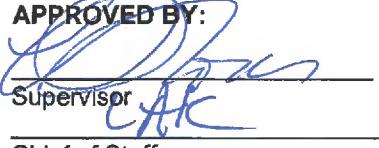
ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|-------------------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: <u>\$5000</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

APPROVED BY:


Supervisor
CAC

Date: 7/20/17 
Branch Chief
Date: 7/20/17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED

JUL 28 2017

HUMAN RESOURCES

RECEIVED ✓/PF
SEP 12 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF

HUMAN RESOURCES

Name: Ingrid Farino

Date of Request: 09/08/17

City Attorney Branch/Section: PLU

Outside Title/Position: Notary Public

Outside Employer Name and address:

Number of hours per week: Varies

Self employed.

Varies, flexible.

Mobile Notary

Outside Work Schedule days/times: Mon-Sun

Mon-Pri 4:30PM-10PM; Sat-Sun 9am-10pm

Phone Number: [REDACTED]

Type of Work: Notary Public FOR THE
State of CA.

Start and End Date: 2017-2018
9/8/17 - 9/7/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain;

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance of an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City employee;

3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of any other employee of his or her agency;

5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City.

7. Will you receive any remuneration for your employment? If so, list the approximate amount:

Duesuant to CA Standard Rates, effective Jan. 2017
APPROX. \$15-\$30 notarial SVCS. PLUS mileage fee, if applicable.

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Marie Frengard
Supervisor
MFC

Date: 9/8/17

Date: 9-8-11

Date: 9/12/17

Branch Chief

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED

SEP 28 2017

14

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

HUMAN RESOURCES

Name: Giselle Fernando ATTORNEY

City Attorney Branch/Section: Long Beach
Harbor Control

Outside Employer Name and Address:
Alvarez Fernando (Faffer)

[Redacted] La Mirada
CA 90638

Type of Work: Attorney Self-employed
Help father settle workers comp case

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

Yes

9/21/17 - 10/21/17 (m/f)

2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

APPROVED BY:

J. Mainnick

Supervisor

MM

Date: 9/28/17

Date: 9/28/17

M. (1) Weller (by M. Weller)

Branch Chief

Date:

9/28/17

Chief of Staff

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4-27-1)

My father has had
a workers comp claim
filed against him and
wants me to help settle case.

If claim is not settled,
I will remove myself and
he will hire a workers comp
defense law firm.

G. Fernand.

14

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

ATTORNEY

Name: Kevin Gilligan

City Attorney Branch/Section: Commercial Section

Outside Employer Name and Address:

Kevin Gilligan - Self Employed

Type of Work: Photographer

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;
2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.
7. Are any issues of municipal law involved? If so, describe: _____
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: Varies \$10,000 approximatly.

APPROVED BY:

Tish

Supervisor

Date: 7/19/17

WD Johnson

Date: 8-7-2017

Branch Chief

WAE

Date: 8/4/17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

RECEIVED
Request

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AUG 04 2017

HUMAN RESOURCES

To: Tina Hess, Deputy Chief, Safe Neighborhoods & Gangs Div.
Mary Clare Molidor, Chief, Criminal and Special Litigation Branch

From: Kevin Gilligan 
Director, Anti-Counterfeit Enforcement Program

Re: Request to Renew Outside Employment - Photography

Date: July 17, 2017

Pursuant to Leela Kapur's January 27, 2016 memorandum, I am submitting my request to renew my outside employment for photography.

My outside employment as a photographer has not, and will not be incompatible with my official duties or responsibilities and will not diminish my work performance. In fact, my creative work as a photographer is relaxing, reduces my stress level, and makes me a healthier, happier person, and a better employee.

Factors for consideration

- a) Photography would not create the appearance of or involve the use of my time, supplies or equipment involved in my employment as an attorney.
- b) Photography would not involve payment or consideration for services that I would be expected to render in the course of my employment as an attorney.
- c) My employment as a prosecutor in Los Angeles would not place me in any position to make or participate in making a potential government decision that could foreseeably have a material financial effect on my source of income (photography).
- d) The payment for any services I render in outside employment would not be the subject of inspection, control or review by the LA City Attorney's Office.
- e) My outside employment would only involve a few hours of paid work a month and as such would not involve such time and demands that would render my job performance less efficient. I have a very long history of managing my time efficiently during my 25 years in the office, starting with attending night law school while working full time in the criminal branch.
- f) Outside work will not be done during scheduled work hours Monday-Friday.

I am attaching the completed form as required. Thank you for your consideration.

RECEIVED
JAN 05 2017 DT

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM

ATTORNEY

Name: Howard Gluck
City Attorney Branch/Section: Criminal Branch
Central

Outside Employer Name and Address:

Eisenberg and Associates
3580 Wilshire Blvd. #1260
Los Angeles, CA 90010

Type of Work: See cover letter
(one time referral)

HUMAN RESOURCES

Date of Request: 12-23-16

Outside Title/Position: N/A

Number of hours per week: 0

Outside Work Schedule days/times: 0

Phone Number: N/A

Start and End Date: N/A

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|-------------------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: <u>\$7,250.00</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

APPROVED BY:

Clerk/Paralegal
Supervisor
UAC

Date: 1/31/17

Date: 1/5/17

Howard Gluck

Branch Chief

Date: 1/4/2017

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

Attachment "B"

December 23, 2016

Ellen Sarmiento, Deputy Chief, Criminal Branch Operations
Los Angeles City Attorney's Office
200 North Main Street, 5th Floor
Los Angeles, California 90012

RE: Remuneration from a Civil Attorney for a Referral

Dear Ellen,

I am requesting approval to accept remuneration for an attorney referral on a civil matter, unrelated to City business. Manuel Hernandez, the son of my late mother's former housekeeper who worked for her several decades ago was laid off of work. He called me at my mother's house last year and asked if I knew an attorney who might be able to give him legal assistance because he felt the termination was discriminatory and unfair. I referred him to a friend of mine who specializes in labor law. All I know about the case was that he worked there for many years replacing windshields and was unexpectedly terminated. He suspected age discrimination. I don't know the name of the company or even where Manuel lives. I think the family last lived in East Los Angeles. Outside of the brief referral to my friend who took the case, I was not at all involved in any capacity, advisory or otherwise.

The case settled earlier this year and my friend sent me a referral fee of \$7,250.00. This was not solicited by me and was totally unexpected. He informed the client about it and it was felt that the referral fee was appropriate. I discussed this with Renee Stadel and as a precaution, it was decided that I should seek approval to keep the remuneration that I was provided.

The recommendation of an attorney and receipt of the funds would not be inconsistent, incompatible, in conflict or inimical to my official duties, functions or responsibilities. None of the five factors, subsections (a) through (e) of the Approval for Outside Employment Memorandum dated January 27, 2016 negatively apply. (Please see Attachment "A".) I am also including the Office of the City Attorney's Outside Employment Approval Form. (Please see Attachment "B".) I am seeking your approval of my request.

Sincerely yours,



Howard Gluck, Asst. City Attorney

OFFICE OF THE CITY ATTORNEY
MEMORANDUM

To: All Attorneys
From: Leela Kapur, Chief of Staff
Subject: Approval for Outside Employment
Date: January 27, 2016

In order to ensure that our employees continue to uphold the highest professional standards, the Governmental Ethics Ordinance requires you to obtain written approval from the City Attorney before accepting any outside employment for remuneration. You also must obtain written approval from the City Attorney before accepting outside employment even if you are not receiving remuneration for your services (i.e. volunteer work).

Volunteer work requiring approval includes pro bono legal services, including service as a Pro Tem judge, and serving as an officer or board member of a for profit or non-profit entity located in Los Angeles or expected to have involvement in Los Angeles municipal matters. Other volunteer work for smaller, typically non-profit, entities whose work is not inconsistent, incompatible, or in conflict with your official duties (i.e., volunteer work at local schools, houses of worship, homeless shelters, etc.) will not normally require approval. You may contact HR or Renee Stadel if you are unsure if your particular work requires approval.

With regard to outside work for remuneration, the Government Ethics Ordinance requires us to determine whether receipt of the outside income would be "inconsistent, incompatible, in conflict with or inimical to the City official's official duties, functions or responsibilities." In making that determination we are required to consider the following factors:

- (a) Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the employee's agency, for private gain;
- (b) Whether the payment or services for which the payment would be received involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance of an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City employee;

Attachment "A" (page 1)

- (c) Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;
- (d) Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of his or her agency;
- (e) Whether the services involve such time demands that would render the employee's performance of his or her employment duties less efficient.

In order to fulfill our responsibilities under the Governmental Ethics Ordinance and keeping in mind the Professional Rules of Conduct, you should address the above factors in your request. If any of the listed factors are present, the Governmental Ethics Ordinance requires that an outside employment request be denied. Your request should include a description of the outside employment, the name of the employer, a description of your City duties, and a completed copy of the approval form, which is attached. When completing the approval form you must include your start and end date, and your supervisor's signature. All approved requests must be renewed on an annual basis by submitting a new approval form, one month before your expected end date.

Please note that if the employment is with a "restricted source," the Ordinance also requires the approval of the City Ethics Commission. A "restricted source" includes a person doing or seeking to do business with the City Attorney and a lobbyist, or lobbying firm seeking to influence decisions of the City Attorney's Office. A "restricted source" also includes a person who within the prior 12 months knowingly attempted to influence you in any legislative or administrative action which would have a direct material financial effect on the source and any person that is or was a party to a proceeding involving a license, permit, or entitlement for use pending before you in the prior 12 months. If these circumstances apply to you, after receiving written approval from the City Attorney, you must also obtain approval from the City Ethics Commission.

Additionally, please provide your analysis under the California Rules of Professional Responsibility about whether the employment will cause conflicts with the performance of your duties for the City.

You must first submit your request to your supervisor and Branch Chief for approval. I will then review the request for conformity with the Ethics Ordinance and Professional Rules. You should not accept outside employment until you receive a signed copy of the approval form from Human Resources.

Your prompt cooperation in following these procedures is appreciated.

DV:dh

Attachment "A" (page 2)

RECEIVED

NOV 28 2017

JY

HUMAN RESOURCES

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF**

Name: Wanda HudsonDate of Request: 11/21/17City Attorney Branch/Section: HROutside Title/Position: Associate

Outside Employer Name and Address:

Number of hours per week: 2-10

World Financial Group
550 E. Carson Plaza Drive, #127
Carson, CA 90746

Outside Work Schedule days/times: VariesType of Work: Financial ServicesPhone Number: [REDACTED]Start and End Date: 1/1/17 / 12/31/17**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS****Factors to Consider**

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|----------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance of an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City employee; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of any other employee of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Will you receive any remuneration for your employment? If so, list the approximate amount: | <u>Varies - Commission</u> | |

APPROVED BY:

Aly
Supervisor

Date: 11/21/17 Date: _____

Branch Chief

WAK
Chief of Staff

Date: 11/21/17

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is party to a proceeding involving a license, permit or other entitlement for use pending before you.

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NOV 20 2017

HUMAN RESOURCES

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

Name: DAN JEFFRIESCity Attorney Branch/Section: Criminal

Outside Employer Name and address:

LA CANADA UNIFIED SCHOOL DISTRICT
4490 Boniston Ave., LA CANADA, CA 91011

Type of Work: ELECTED SCHOOL BOARD MEMBERDate of Request: 11/16/17Outside Title/Position: ELECTED Governing Board MemberNumber of hours per week: VARIABLES - Approx 5-10Outside Work Schedule days/times: VARIABLES - NIGHTS + WeekendsPhone Number: 213-978-4089Start and End Date: 11/16/17 , 12/5/18

CURRENTLY SERVING AS A BOARD MEMBER.
REPORTS TO NEW TERM THAT BEGINS ON 12/5/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:



Supervisor

DAKDate: 11/16/17

Branch Chief

Date: 11/17/17Date: 11/16/2017

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

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NOV 20 2017

HUMAN RESOURCES

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEYName: Dan JeffriesCity Attorney Branch/Section: Criminal

Outside Employer Name and address:

LA CANADA UNIFIED SCHOOL DISTRICT
4490 CORNISHON AVE, LA CANADA, CA 91011Type of Work: ELECTED SCHOOL BOARD MEMBERDate of Request: 11/16/17Outside Title/Position: ELECTED Governing Board MemberNumber of hours per week: VARIABLE - APPROX 5-10Outside Work Schedule days/times: VARIABLE - NIGHTS + WeekendsPhone Number: 213-978-4089Start and End Date: 11/16/17 , 12/5/18CURRENTLY SERVING AS A BOARD MEMBER.
REPORTS TO NEW TERM THAT BEGINS ON 12/5/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; 2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official; 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. 7. Are any issues of municipal law involved? If so, describe: _____ 8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ 9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

JW Holzer

Supervisor

LAKDate: 11/16/17JW Holzer

Branch Chief

Date: 11/17/17Date: 11/16/2017

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

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JUL 06 2017

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

ATTORNEY

Name: Leela Kapoor

Date of Request:

7/15/17 HUMAN RESOURCES

City Attorney Branch/Section: Executive office

Outside Title/Position: President / Board Member

Outside Employer Name and Address:

Number of hours per week: 2 hrs / wk

Valley Village

Outside Work Schedule days/times: Varies

20830 Sherman Way

Phone Number: 213 978 8357

Winnetka CA 91306

Start and End Date: ongoing / 7/15/18

Type of Work: volunteer service

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

APPROVED BY:

W. Kapoor

Supervisor

Date: 7/5/17

Date: _____

Branch Chief

Date: _____

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

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OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF

HUMAN RESOURCES

Name: BENJAMIN KARABIAN

Date of Request: 10/24/17

City Attorney Branch/Section: CENTRAL - Criminal

Outside Title/Position: PROBATE Attorney

Outside Employer Name and Address:

GEORGE IGNATIUS FOUNDATION
800 WILSHIRE BLVD, 15TH FLOOR
LOS ANGELES, CA 90017

Number of hours per week: 30 PER YEAR

Outside Work Schedule days/times: N/A

Phone Number: [REDACTED]

Type of Work: PROBATE

Start and End Date: 11/1/18 - 12/31/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

NOT
COMPLETED
ON TIME

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain;
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance of an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City employee;
3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of any other employee of his or her agency;
5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient.
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City.
7. Will you receive any remuneration for your employment? If so, list the approximate amount: \$7,000 - \$9,000 FOR CY 2018

Yes No

MEMO ATTACHED

APPROVED BY:

Robert Clark

Date: 10/24/17

Supervisor

Mark Kehler

Date: 11/6/2017

Branch Chief

Dale Hayes

Date: 11/7/17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is party to a proceeding involving a license, permit or other entitlement for use pending before you.



MICHAEL N. FEUER
CITY ATTORNEY

TO: Personnel
FROM: Ben Karabian
RE: Outside Employment Authorization – Ignatius Foundation
DATE: 10/24/17

This memo is in support of my request for an extension of the Outside Employment Authorization previously granted for me to serve as a probate attorney for the George Ignatius Charitable Foundation. The City Attorney's Office has approved this employment since 2009.

The Ignatius Foundation makes charitable donations throughout the year to educational, scientific, and artistic organizations in the Armenian community both domestically and abroad. Each year, the Trustees must file an Annual Report with the Superior Court. In addition to drafting and filing the Annual Report, I also advise the Trustees from time to time on issues and communicate monthly with the Foundation's accountant.

I play no role in determining which beneficiary receives funding, or how much a designated beneficiary receives. Since its inception in 1977, the Foundation has had no issues involving any municipality, nor been involved in any litigation. Payment for my services is based on an hourly rate approved by the Superior Court. There are no apparent conflicts of interest, and the work has always been done without compromising my performance as a Deputy City Attorney.

Sincerely,

A handwritten signature in black ink.

Benjamin W. Karabian
Assistant Supervising Attorney
Central Trials
213-978-7840
benjamin.karabian@lacity.org

RECEIVED

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VTP

RECEIVED
NOV 07 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF

HUMAN RESOURCESName: BENJAMIN KARABIANDate of Request: 10/24/17City Attorney Branch/Section: Criminal - CentralOutside Title/Position: Probate Attorney

Outside Employer Name and Address:

Number of hours per week: 25-30 PER YEAR

George Ignatius Foundation
800 WILSHIRE BLVD 15TH FLOOR
LOS ANGELES, CA 90017

Outside Work Schedule days/times: No scheduleType of Work: ProbatePhone Number: [REDACTED]Start and End Date: 1/1/17 , 12/31/17**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS**NOT COMPLETED
ON CITY TIME**Factors to Consider**

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain;
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance of an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City employee;
3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of any other employee of his or her agency;
5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient.
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City.
7. Will you receive any remuneration for your employment? If so, list the approximate amount:

\$7,000 - \$9,000 FOR CY 2017

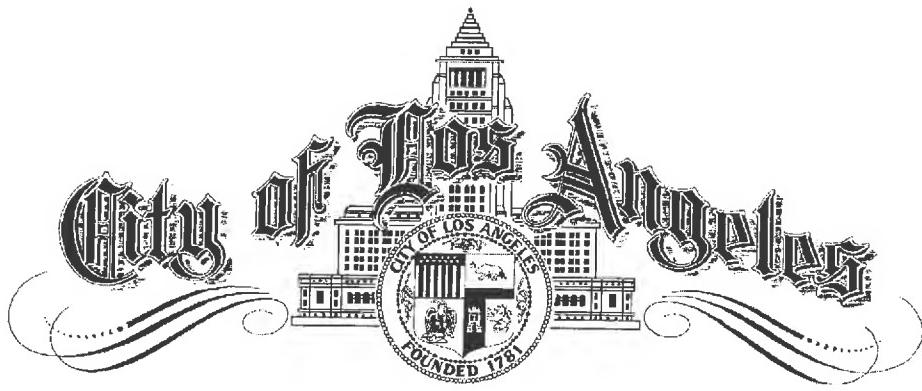
APPROVED BY:

MEMO ATTACHED

Melissa Date: 10/24/17 Mark Date: 11/6/2017
 Supervisor Branch Chief

John Karp Date: 11/7/17
 Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is party to a proceeding involving a license, permit or other entitlement for use pending before you.



MICHAEL N. FEUER
CITY ATTORNEY

TO: Personnel

FROM: Ben Karabian

RE: Outside Employment Authorization – Ignatius Foundation

DATE: 10/24/17

This memo is in support of my request for an extension of the Outside Employment Authorization previously granted for me to serve as a probate attorney for the George Ignatius Charitable Foundation. The City Attorney's Office has approved this employment since 2009.

The Ignatius Foundation makes charitable donations throughout the year to educational, scientific, and artistic organizations in the Armenian community both domestically and abroad. Each year, the Trustees must file an Annual Report with the Superior Court. In addition to drafting and filing the Annual Report, I also advise the Trustees from time to time on issues and communicate monthly with the Foundation's accountant.

I play no role in determining which beneficiary receives funding, or how much a designated beneficiary receives. Since its inception in 1977, the Foundation has had no issues involving any municipality, nor been involved in any litigation. Payment for my services is based on an hourly rate approved by the Superior Court. There are no apparent conflicts of interest, and the work has always been done without compromising my performance as a Deputy City Attorney.

Sincerely,

A handwritten signature in black ink, appearing to read "B. Karabian".

Benjamin W. Karabian
Assistant Supervising Attorney
Central Trials
213-978-7840
benjamin.karabian@lacity.org

RECEIVED

NOV 07 2017

10/07/2017

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF**

HUMAN RESOURCESName: Benjamin KarabianDate of Request: 10/04/17

City Attorney Branch/Section: _____

Outside Title/Position: LEGAL OFFICER

Outside Employer Name and Address:

Number of hours per week: 5/month not on city time
USAF Auxiliary Civil Air Patrol
MAXWELL AIR FORCE BASE
ALABAMA 36112
Outside Work Schedule days/times: N/AType of Work: ADMINISTRATIVE LAW

Phone Number: _____

Start and End Date: 1/1/18 - 10/31/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|--------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance of an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City employee; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of any other employee of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Will you receive any remuneration for your employment? If so, list the approximate amount: | <input type="checkbox"/> | |

MEMO ATTACHED

APPROVED BY:



Supervisor

Date: 10/31/17

Date: 11/6/2017

Date: 11/7/17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is party to a proceeding involving a license, permit or other entitlement for use pending before you.



MICHAEL N. FEUER
CITY ATTORNEY

TO: Personnel

FROM: Ben Karabian

RE: Outside Employment Authorization – USAF Civil Air Patrol

DATE: 10/24/17

This memo is in support of my request for an extension of the Outside Employment Authorization previously granted for me to serve as a Legal Officer for the United States Air Force Auxiliary, Civil Air Patrol. The City Attorney's Office has approved this employment since July, 2013. The Civil Air Patrol is a congressionally-funded, civilian auxiliary of the United States Air Force. It performs three congressionally-mandated functions: emergency services, aerospace education and cadet programs. CAP maintains a Legal Corps similar to a JAG Corps to advise the National and Wing Commanders on various issues, as well as to conduct disciplinary hearings on its members.

In August of 2013, I received a professional appointment to the rank of Captain and was assigned as a California Wing Legal Officer, in addition to other duties as an Emergency Services Officer for Squadron 51, Santa Monica. My assignment, currently as the Group Legal Officer for Group 6 (Central California), includes briefing the Wing Staff on various land use and leasing issues pertaining to squadron headquarters, and serving as a Legal Officer at administrative disciplinary proceedings. I receive no monetary compensation for my work as a member of the Civil Air Patrol, and all work has been completed without compromising my performance as a Deputy City Attorney.

When this was approved for CY 2015, the City Attorney's Office required me to inform my commanding officer that I could not work on any municipal matters dealing with Santa Monica, or the Santa Monica airport. That limitation to my duties was granted and proof was submitted to our Office. Now that I have been transferred in assignment to Group 6 (Central California) that issue is moot.

Sincerely,

Benjamin W. Karabian
Assistant Supervising Attorney
Central Trials
213-978-7840
benjamin.karabian@lacity.org

RECEIVED

NOV 07 2017

HUMAN RESOURCES

11/

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF**

Name: Benjamin KarasianDate of Request: 10/24/17City Attorney Branch/Section: CRIMINAL - CENTRALOutside Title/Position: LEGAL OFFICER

Outside Employer Name and Address:

USAF Auxiliary Civil Air Patrol
MAXWELL AIR FORCE BASE
ALABAMA 36112

Number of hours per week: 5 PER MONTH
NOT ON CITY TIMEOutside Work Schedule days/times: N/APhone Number: [REDACTED]Type of Work: ADMINISTRATIVE LAWStart and End Date: 1/1/17 - 12/31/17**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS****Factors to Consider**

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|--------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
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| 3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
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| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Will you receive any remuneration for your employment? If so, list the approximate amount: | <input type="checkbox"/> | |

APPROVED BY:

MEMO ATTACHED

Supervisor

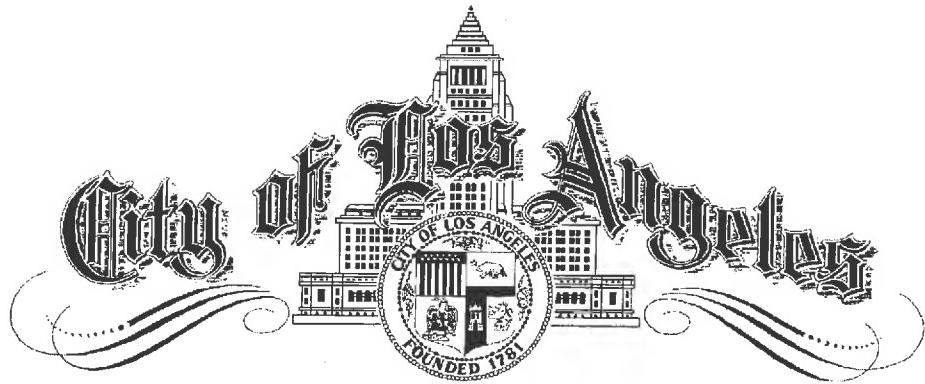
K. KotasianDate: 10/24/17

Branch Chief

M. HoldenDate: 11/6/2017

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is party to a proceeding involving a license, permit or other entitlement for use pending before you.



MICHAEL N. FEUER
CITY ATTORNEY

TO: Personnel

FROM: Ben Karabian

RE: Outside Employment Authorization – USAF Civil Air Patrol

DATE: 10/24/17

This memo is in support of my request for an extension of the Outside Employment Authorization previously granted for me to serve as a Legal Officer for the United States Air Force Auxiliary, Civil Air Patrol. The City Attorney's Office has approved this employment since July, 2013. The Civil Air Patrol is a congressionally-funded, civilian auxiliary of the United States Air Force. It performs three congressionally-mandated functions: emergency services, aerospace education and cadet programs. CAP maintains a Legal Corps similar to a JAG Corps to advise the National and Wing Commanders on various issues, as well as to conduct disciplinary hearings on its members.

In August of 2013, I received a professional appointment to the rank of Captain and was assigned as a California Wing Legal Officer, in addition to other duties as an Emergency Services Officer for Squadron 51, Santa Monica. My assignment, currently as the Group Legal Officer for Group 6 (Central California), includes briefing the Wing Staff on various land use and leasing issues pertaining to squadron headquarters, and serving as a Legal Officer at administrative disciplinary proceedings. I receive no monetary compensation for my work as a member of the Civil Air Patrol, and all work has been completed without compromising my performance as a Deputy City Attorney.

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Sincerely,

Benjamin W. Karabian
Assistant Supervising Attorney
Central Trials
213-978-7840
benjamin.karabian@lacity.org

17

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF**

RECEIVED

SEP 21 2017

Name: Jack Kayajian

City Attorney Branch/Section: Criminal - School Safety

Outside Employer Name and address:

Engineers & Architects Association

350 S. Figueroa St. Unit 600, Los Angeles

Type of Work: Labor Union

Date of Request: 9/6 HUMAN RESOURCES

Outside Title/Position: Unit Councilmember

Number of hours per week: 5 hrs per month

Outside Work Schedule days/times: Weekdays / 5:30pm

Phone Number: [REDACTED]

Start and End Date: 12/17/16 / present
9/1/17 9/30/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain;

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance of an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City employee;

3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of any other employee of his or her agency;

5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City.

7. Will you receive any remuneration for your employment? If so, list the approximate amount:

#2,500

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Miguel J. Dawson

Date: 9/19/17

Dale Johnson

Date: 9/20/17

Supervisor

MJ

Branch Chief

Date: 9/21/17

Chief of Staff

If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED
SEP 21 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF

17

Name: Jack Kayajian

Date of Request: 9/6/17

HUMAN RESOURCES

City Attorney Branch/Section: Criminal - School Safety

Outside Title/Position: Boardmember

Outside Employer Name and address:

Number of hours per week: 1

Armenian National Committee - North Valley Chapter
17422 Chatsworth St, Granada Hills

Outside Work Schedule days/times: Wednesdays 7:30pm

Type of Work: Boardmember - Volunteer

Phone Number: [REDACTED]

Start and End Date: 1/2/15 - present

9/1/17 9/30/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain;
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6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City.
7. Will you receive any remuneration for your employment? If so, list the approximate amount:

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Date: 9/14/17

Date: 9/20/17

Supervisor

Branch Chief

Date: 9/21/17

Chief of Staff

If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7 C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED
SEP 21 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF

JF

Name: Jack Kayajian

City Attorney Branch/Section: Criminal - School Safety

Outside Employer Name and address:

Center for Family & Health Education

8707 Van Nuys Blvd, Panorama City

Type of Work: Boardmember/Treasurer (volunteer)

Date of Request: 9/6/17

Outside Title/Position: Boardmember / Treasurer

Number of hours per week: 1-2

Outside Work Schedule days/times: Weekdays after 7/Weekend

Phone Number: [REDACTED]

Start and End Date: 8/30/15 / present

9/01/17

9/30/17

9/30/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain;

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6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City.

7. Will you receive any remuneration for your employment? If so, list the approximate amount:

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:
Miguel J. Dawson
Supervisor
Jack Kayajian

Date: 9/19/17 Miguel J. Dawson Date: 9/20/17

Branch Chief
Date: 9/24/17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED

OCT 30 2017 ✓/y

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

Name: KURT Knecht**HUMAN RESOURCES**Date of Request: 10/23/17City Attorney Branch/Section: Criminal /SWAGOutside Title/Position: Crisis counselor

Outside Employer Name and address:

Didi Hirsch Mental Health ServicesNumber of hours per week: Average 2Outside Work Schedule days/times: Sunday 8:30pm - 12:30 am
every other Sunday 8:30pm - 12:30 amPhone Number: [REDACTED]Type of Work: Crisis counselor (suicide hotline)Start and End Date: April 2012, current10/23/17 - 10/22/18**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS****Factors to Consider**

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; 2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official; 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. 7. Are any issues of municipal law involved? If so, describe: _____ 8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ 9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Supervisor

Date: 10/26/17 J. C. Nolden Date: 10/26/2017

Branch Chief

Chief of Staff

Date: 10/26/17

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED

APR 19 2017

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

ATTORNEY

Name: Parish KnoxCity Attorney Branch/Section: Land Use

Outside Employer Name and Address:

UCLA Luskin School of Public Affairs
Dept. of Urban Planning
Type of Work: Teaching

Date of Request: HUMAN RESOURCES DPOutside Title/Position: LecturerNumber of hours per week: 3-week 4-weekOutside Work Schedule days/times: Tues 6-9pmPhone Number: Robin McCallum managnt smis offiStart and End Date: SPRING QTR - 2017
April 1 June 6th**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS****Factors to Consider**

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;
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5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

Approx \$9,500

APPROVED BY:

Parish Knox * Date: 3/17/17 D. Hall Date: 3/22/17
Supervisor DMK Date: 3/22/17 Branch Chief

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

*as long as employment is not during
reg. work hours. Then And Steers clear of any
attorney-client work product/advice. DM*

17

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

Name: William Kysella

City Attorney Branch/Section: Water & Power

Outside Employer Name and Address:

State Board of Optometry
2450 Del Paso Road, Ste 105
Sacramento, CA 95834

Type of Work: Government - recommendations
regarding regulation of dispensing opticians

Date of Request: 4/17/17

Outside Title/Position: Member, Dispensing
Optician Committee

Number of hours per week: Less than one - a few
meetings per year

Outside Work Schedule days/times: At least two
meetings per year

Phone Number: [REDACTED]

Start and End Date: 4/21/17 / Up to four years,
to be determined

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS 4/21/17 - 4/20/18

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

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7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: Reimbursed travel; \$100 per day

APPROVED BY:
William Kysella
Supervisor LAC

Date: 4/19/17 
Branch Chief

Date: 4/18/17

Chief of Staff

Date: 10/3/17

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

April 17, 2017

To: Leela Kapur
Chief of Staff

From: Bill Kysella *JK*
Deputy City Attorney

Re: Request for Approval of Outside Employment
Position: Public Member of Dispensing Optician Committee of the State Board of Optometry

As I mentioned last Friday, in accordance with the City Attorney Memorandum regarding Approval for Outside Employment, I am hereby requesting approval related to my appointment to the Dispensing Optician Committee of the California State Board of Optometry. I have attached the Office of City Attorney Outside Employment Approval Form for your consideration.

On Friday, April 14, I was informed that the California State Board of Optometry would be considering my appointment to the Committee at its quarterly meeting on April 21, 2017. Because this is a newly created the committee the Board will also be staggering the terms of the various positions, with a maximum term of four years. As you directed on Friday, the attached form indicates that the length of appointment will be up to four years but has not yet been determined. If offered the position, I will not accept until the outside employment is approved by the Office of the City Attorney.

The Committee was established pursuant AB 684 (2015). The Committee will advise the Board and make recommendations regarding the Registered Dispensing Optician (RDO) Program, previously under the California Medical Board. The RDO program is concerned with the regulation of registered dispensing opticians, contact lens dispensers, spectacle lens dispensers and nonregistered contact lens dispensers.

The Committee is mandated to meet just twice per year, although it is anticipated that it will meet more frequently during the first year. Members receive a \$100 per day per diem and travel expenses are reimbursed at the state rate.

I have previously served on the State Board of Optometry without negative impact on my current assignment in this office. I anticipate that I will use vacation days or flex my time so that I can attend meetings. As indicated on the Office of City Attorney Outside Employment Approval Form, this position will not conflict with my duties or involve a time commitment that will render my performance of City duties less efficient.

With respect to the California Rules of Professional Conduct, there would be no conflict given the nature of the Committee's work and my current assignment. There is no chance confidential information of the City will be disclosed in violation of Rule 3-100 and no chance that serving on the Committee is an interest adverse to the City in violation of Rule 3-300. Because I will not be providing legal

representation to the Committee or Board, I will not be representing adverse interests in violation of Rule 3-310.

With respect to any concern regarding incompatible offices, my current position in the office and the appointment to the Committee are not within the scope of the prohibition. Gov. Code § 1099. First, the prohibition only applies to offices. A person holding a civil service or non-officer position is an employee and not subject to the doctrine. My position as Deputy City Attorney is not a City officer position. See City of Los Angeles Charter § 200. Further, as nicely summarized in the California Attorney General's 2010 Conflict of Interest Guidebook, a special statutory provision allows non-elected, local, public attorneys to also hold elective or appointive positions. Gov. Code § 1128. (See 74 Ops. Cal. Atty. Gen. 86 (1991) [deputy district attorney may serve on city council]; 67 Ops. Cal. Atty. Gen. 347 (1984) [appointed city attorney may serve on airport commission].) In the event of a conflict, transactional disqualification, rather than forfeiture, is required.

Because my request for approval of outside employment and possible outside income involves no legal services, will not interfere with my official duties and does not create even an appearance of impropriety or conflict of interest, it should be granted.

Attachment

RECEIVED

APR 19 2017

(5)

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

HUMAN RESOURCESName: William KysellaDate of Request: 4/17/17City Attorney Branch/Section: Water & PowerOutside Title/Position: Member, Dispensing Optician Committee

Outside Employer Name and Address:

Number of hours per week: Less than one -- a few meetings per yearState Board of OptometryOutside Work Schedule days/times: At least two meetings per year2450 Del Paso Road, Ste 105

Phone Number: _____

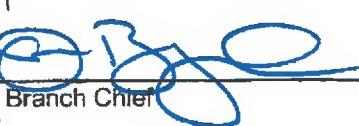
Sacramento, CA 95834Start and End Date: 4/21/17 / Up to four years, to be determinedType of Work: Government - recommendations regarding regulation of dispensing opticians**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS****Factors to Consider**

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. 7. Are any issues of municipal law involved? If so, describe: _____ 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

Reimbursed travel; \$100 per day **APPROVED BY:**William KysellaDate: 4-19-17 Date: 4/18/17

Supervisor

William KysellaDate: 4-19-17

Branch Chief

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED

JUL 11 2017

17

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

HUMAN RESOURCES

Name: Gustavo Lamanna

City Attorney Branch/Section: DWP / Power Group

Outside Employer Name and Address:
Gustavo Lamanna, Real Estate Broker & Attorney
11599 Gateway Blvd, Los Angeles, CA 90064

Type of Work: Collect rent on personal and family rental real estate

Date of Request: 7/5/2017

Outside Title/Position: RE Broker & Attorney

Number of hours per week: 0-1 Evenings & Weekends on as-needed basis

Outside Work Schedule days/times: Gustavo Lamanna [REDACTED]

Phone Number:

Start and End Date: 7/10/17 / 12/31/17

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|--------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: none at this time.

APPROVED BY:

James P. Clark

Supervisor

CHC

Chief of Staff

Date: 7/10/17

Branch Chief

James P. Clark

Date: 7/10/17

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RECEIVED
JUL 11 2017
[Signature]

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

ATTORNEY

Name: Gustavo Lamanna

City Attorney Branch/Section: DWP / Power Group

Outside Employer Name and Address:

Lamanna and Lapena Personal Family Matters

11599 Gateway Blvd, Los Angeles, CA 90064

Legal representation for Lamanna and
Lapena Personal Family matters, i.e.
Trust and Businesses.

HUMAN RESOURCES

Date of Request: 7/5/2017

Outside Title/Position: Attorney

Number of hours per week: 0-1 Evenings &
Weekends on
as-needed

Outside Work Schedule days/timesbasis

Phone Number: Gustavo Lamanna [REDACTED]

Start and End Date: 7/10/17 / 12/31/17

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|--------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

APPROVED BY:

[Signature]

Supervisor

[Signature]

Chief of Staff

Date: 7-6-17

[Signature]

Branch Chief

Date: 7/10/17

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED
JUL 11 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

HUMAN RESOURCES

Name: Gustavo Lamanna

Date of Request: 7/1/2017

City Attorney Branch/Section: DWP / Power Group

Outside Title/Position: Board Member

Outside Employer Name and Address:

Number of hours per week: 0 - 1

Advantage Certified Development Corporation

2 Luncheon phone conferences

11 Golden Shore #630, Long Beach, CA 90802

Outside Work Schedule days/times: every 6 months

Type of Work: Board Member for SBA Non Profit

Ahmad Shafique, President 562-818-2228

Phone Number: Gustavo Lamanna [REDACTED]

Start and End Date: 7/10/17 / 12/31/17

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

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5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

APPROVED BY:

Gustavo Lamanna

Date: 7-10-17

Date:

Supervisor

JAC

Branch Chief

Chief of Staff

Date: 7-10-17

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RECEIVED
JUL 11 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

HUMAN RESOURCES

Name: Gustavo Lamanna

City Attorney Branch/Section: DWP / Power Group

Outside Employer Name and Address:
Judge Robert M. Takasugi Pro Bono Bar Review

c/o Judge Jon Takasugi, Dept X, LASC Alhambra Court

Type of Work: Instructor / Board Member

Date of Request: 7/1/2017

Outside Title/Position: Bar Review Instructor
0 - 1

Number of hours per week: 3 evenings
Outside Work Schedule days/times: every 6 months
Judge Jon Takasugi 213-309-0071

Phone Number: Gustavo Lamanna [REDACTED]

Start and End Date: 7/10/17 / 12/31/17

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|--------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
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| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

APPROVED BY:

Gustavo Lamanna
Supervisor
GML
Chief of Staff

Date: 7-6-17 James P. Clark
Branch Chief
Date: 7-10-17

Date: 7/10/17

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RECEIVED

JUL 11 2017

HUMAN RESOURCES

Name: Gustavo Lamanna

Date of Request: 7/1/2017

City Attorney Branch/Section: DWP / Power Group

Outside Title/Position: Transition-Out Attorney

Outside Employer Name and Address:

Royce Jones, President / Kane, Ballmer & Berkman
515 So. Figueroa St., Ste. 780, LA, CA 90071

Number of hours per week: 5 hours

Type of Work: Contract "Of Counsel" Attorney
to transition out Inglewood and
Lynwood mattersOutside Work Schedule days/times: Royce Jones 310-466-1048
Evenings & Weekend as-needed basis

Phone Number: Gustavo Lamanna [REDACTED]

Start and End Date: 7/10/17 / 8/10/17

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS**Factors to Consider**

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. 7. Are any issues of municipal law involved? If so, describe: Transition out 12-year client relations involving cities of Inglewood and Lynwood 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: 9. Will you receive any remuneration for your employment? If so, list the approximate amount: \$4,000.- **APPROVED BY:**Gustavo Lamanna

Date: 7-10-17

Date: 7/10/17

Supervisor

NAC

Branch Chief

Chief of Staff

Date: 7-10-17

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RECEIVED
JUL 11 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

HUMAN RESOURCES

Name: Gustavo Lamanna

City Attorney Branch/Section: DWP / Power Group

Outside Employer Name and Address:

Baldwin Hills Medical Group / Dr. Marlon Farley
5338 South Chariton Avenue, Los Angeles, CA 90056

Type of Work: Legal representation of a tenant in a commercial lease mediation, with a lawyer-client pre-meeting

Date of Request: 7/5/2017

Commercial Tenant Lawyer
Outside Title/Position:

0-5
Number of hours per week: 1 hr meeting a week

Outside Work Schedule days/times: prior & 4 hr set
Dr Farley 909-559-6233 mediation on 7/28
from 10am to 2pm

Phone Number: Gustavo Lamanna [REDACTED]

Start and End Date: 7/10/17 / 7/28/17

one-time mediation

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

Yes No

2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

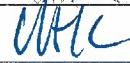
Commercial Lease mediation.

7. Are any issues of municipal law involved? If so, describe:
while there are no municipal law issues, I will assist a tenant in mediation.

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe:

9. Will you receive any remuneration for your employment? If so, list the approximate amount:
\$1,500.-

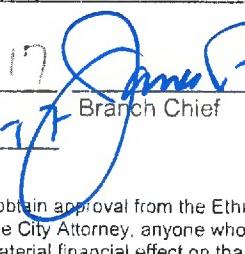
APPROVED BY:


Supervisor 

Date: 7-6-17

Date: 7/16/17

Chief of Staff

Date: 7-10-17 
Branch Chief

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

RECEIVED

OCT 10 2017

MF

HUMAN RESOURCES

Name: Capri Mobley

Date of Request: 10/5/17

City Attorney Branch/Section: Executive Management

Outside Title/Position: Climate Resolve

Outside Employer Name and address: Climate Resolve

Number of hours per week: 1-3 hrs per mo/quarterly mtgs

525 S. Hewitt St

Outside Work Schedule days/times: 2-4 hr qtrly mtg.

Los Angeles, CA 90013

Phone Number: [REDACTED]

Type of Work: Boardmember

Start and End Date: Jan 2018, Jan 2019
1/1/18 - 12/31/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Date: _____ Date: _____

Supervisor

LAMC

Branch Chief

Date: 10/5/17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

RECEIVED
OCT 23 2017

✓

Name: Capri Maddox

City Attorney Branch/Section: Executive
Volunteer

Outside Employer Name and address:

California State Univ of LA
5151 State University Dr, LA 90032

Type of Work: Board/Donor/Adviser

HUMAN RESOURCES

Date of Request: October 19, 2017

Outside Title/Position: Boardmember

Number of hours per week: 0-3

Outside Work Schedule days/times: qtrly mtgs

Phone Number: [REDACTED]

Start and End Date: 1/1/17 - 1/1/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Date: _____ Date: _____

Supervisor

Mel Kaya

Branch Chief

Date: 10/23/17

Chief of Staff

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**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

ATTORNEY

Name: Capri Madbox
Southern California Public Radio

City Attorney Branch/Section: Exec

Volunteer

Outside Employer Name and address:

SCRR 474 S. Raymond Ave

Pasadena, CA 91105

Type of Work: Board/Donor/Advisor

RECEIVED
OCT 23 2017
[Signature]

HUMAN RESOURCES

Date of Request: October 19, 2017

Outside Title/Position: Boardmember

Number of hours per week: str. 0 - 3

Outside Work Schedule days/times: atly mtgs

Phone Number: [REDACTED]

Start and End Date: 1/1/17 , 11/18

12/31/17

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

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6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

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8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Date: _____ Date: _____

Supervisor

[Signature]

Date: _____ Date: _____

Branch Chief

Date: 10/23/17

Chief of Staff

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NOV 20 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

HUMAN RESOURCES

Name: June Magilnick

City Attorney Branch/Section: Criminal /HARBOUR

Outside Employer Name and address:

Women Lawyer of Long Beach

PO BOX 17098, LONG BEACH CA 90807

Type of Work: Bd of Directors

Date of Request: 10-24-17

Outside Title/Position: member of Board of
DIRECTORS

Number of hours per week: 3

Outside Work Schedule days/times: About once a month
4th Tuesday of month

Phone Number: 7pm

Start and End Date: 11-1-17 / 11-1-18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

CC James

Date: 10/24/17

MC DeLoach

Date: 11/16/2017

Supervisor

NAK

Date: 11/17/17

Branch Chief

Chief of Staff

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RECEIVED

NOV 20 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

HUMAN RESOURCES

Name: June Magilnick

City Attorney Branch/Section: Criminal / Harbord

Outside Employer Name and address:

MaxLove Project

PO BOX 105, Tustin CA 92981

Type of Work: Bd of Directors

Date of Request: 10-24-17

Outside Title/Position: member of Board of
Directors

Number of hours per week: 2

Outside Work Schedule days/times: Quarterly for 2 hrs

Phone Number: 7pm

Start and End Date: 11-1-17 / 11-1-18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;



2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;



3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;



4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;



5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.



6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.



7. Are any issues of municipal law involved? If so, describe: _____



8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____



9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____



Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

 June Magilnick

Date: 10/24/17

 MaxLove Project

Date: 11/16/2017

Supervisor

 LAK

Date: 11/17/17

Branch Chief

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

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✓

DEC 06 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

HUMAN RESOURCES

Name: Claudia Martin

City Attorney Branch/Section: SNABD

Outside Employer Name and address:

PACIFIC MOTORS, INC.

860 PICO BND. SM, CA 90403

Type of Work: Clerical filing of invoices,

review advertising for parents auto repair shop and accounting

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

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6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: \$100

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Supervisor

MAC

Chief of Staff

Date: 11/27/17

Branch Chief

Date: 12/5/2017

Date: 12/6/17

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM

ATTORNEY

Name: Arturo Martinez

City Attorney Branch/Section: Criminal Branch / Anti-Gang Section

Outside Employer Name and Address:

Loyola High School Alumni Association
1901 Venice Bl., LA, CA 90006

Type of Work: Alumni Relations

Date of Request: 2/13/17

Outside Title/Position: Board Member

Number of hours per week: 0-1

Outside Work Schedule days/times: 4 meetings/year during lunchtime

Phone Number: [REDACTED]

Start and End Date: 1/1/17 - 12/21/17

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|---|--------------------------|-------------------------------------|
| 1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

APPROVED BY:

AMH
 Supervisor
LAC

Date: 2-13-17

Date: 2-14-17

Chief of Staff

Branch Chief

Date: 2-13-17

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**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

ATTORNEY

DRAFT

Name: Arturo Martinez

Date of Request: 2/13/17

City Attorney Branch/Section: Criminal Branch /

Outside Title/Position: Board Member

Outside Employer Name and Address:
Anti-Gang Section

Number of hours per week: 0 - 1

Upsilon Chapter Building Association

Outside Work Schedule days/times: 3-4 meetings/year
on a weekend

2603 Main St., Suite 350, Irvine, CA 92614

Phone Number: [REDACTED]

Type of Work: Non-Profit Organization that
oversees a property

Start and End Date: 1/1/17 , 12/31/17

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|---|--------------------------|-------------------------------------|
| 1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

APPROVED BY:

Supervisor

WAC

Date: 2-13-17

Date: 2-14-17

Branch Chief

Date: 2-13-17

Chief of Staff

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**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

DRAFT

ATTORNEY

Name: Arturo Martinez

City Attorney Branch/Section: Criminal Branch /

Outside Employer Name and Address:
Anti-Gang section

Overland Avenue Community

2268 Overland Ave., LA, CA 90064

Type of Work: Neighborhood Association Board Member

Date of Request: 2/13/17

Outside Title/Position: Board Member

Number of hours per week: 0 - 1

Outside Work Schedule days/times: 1-2 meetings/year
on a weekend

Phone Number: [REDACTED]

Start and End Date: 1/1/17 , 12/31/17

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|---|--------------------------|-------------------------------------|
| 1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

APPROVED BY:

M. Nathan
Supervisor
CHL
Chief of Staff

Date: 2-13-17

M. Nathan
Branch Chief
2-14-17

Date: 2-13-17

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MEMORANDUM

To: Leela Kapur, Chief of Staff

Cc: Mary Clare Molidor, Chief, Criminal and Special Litigation Branch

From: Arturo Martinez, Supervising Attorney, Anti-Gang Section 

Date: February 13, 2017

Re: Request for Approval for Outside Employment (Volunteer Positions)

Pursuant to the November 25, 2015 Memorandum regarding Approval for Outside employment, I hereby respectfully request approval for the following volunteer work/volunteer positions.

Organization: Loyola High School Alumni Association

Position: Board Member

Duties: Alumni Relations – attend meetings four times a year (during lunch time), discuss matters of concern to the alumni community.

Organization: Upsilon Chapter Building Association

Position: Board Member

Duties: Non-Profit Organization that oversees a property – attend meetings three to four times a year (during the weekend), discuss matters regarding the property.

Organization: Overland Avenue Community

Position: Board Member

Duties: Neighborhood Association – attend meetings one to two times a year (during the weekend), discuss matters of concern to the community.

I am currently assigned as the Supervising Attorney for the Ant-Gang Section and am responsible for all aspects of the administration and operation of the section.

These volunteer positions will not cause a conflict with the performance of my duties for the City Attorney's Office and my work responsibilities always take priority.

Attached please find completed copies of the approval form for each of the volunteer positions noted above.

6

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

Name: James A "Jim" McDougal ATTORNEY

Date of Request: 2/23/17

City Attorney Branch/Section: Criminal, Gangs

Outside Title/Position: Legal Advisor to Board

Outside Employer Name and Address:

Number of hours per week: 0-1 HOURS

International Latino Gang Investigators ASSN

Assist w/ 2 TRAINING Seminars on my own time

P.O. Box 1198, Gig Harbor, WA

Outside Work Schedule days/times: own time

Type of Work: Legal Advisor to Non-Profit

Phone Number: Nelson Arringa 562-884-1631

I will not do this work on City time.

Start and End Date: 2010, on-going

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: NO REIMBURSEMENT OF TRAVEL EXPENSES PROVIDED

APPROVED BY:

John Mark

Date: 2/24/17

John Mark

Date: 2/27/17

Supervisor

IMC

Date: 2/28/17

Branch Chief

Chief of Staff

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OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

RECEIVED
1/11

DEC 06 2017

Name: Sydney Menninger

HUMAN RESOURCES

Date of Request: 12/4/17

City Attorney Branch/Section: Criminal/Marijuana Enforcement

Outside Title/Position: Volunteer

Outside Employer Name and address:

Number of hours per week: 5 hours, 1 Saturday
every other month

Harrietta Buncic Center for Family Law
3250 Wilshire Blvd #710, LA CA
90010

Outside Work Schedule days/times: Saturday
9-2

Type of Work: Family law self-help clinic

Phone Number: 213-978-4090

Start and End Date: Continuous
12/4/17 / 12/3/18

I will not be doing this during City time

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Anna Gulev
Supervisor
VAC

Date: 12/4/2017

M. Nesterow
Branch Chief

Date: 12/5/2017

Chief of Staff

Date: 12/4/17

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED
MAY 17 2017
u/h

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

Name: CRAIG MILLER

City Attorney Branch/Section: PLLC

Outside Employer Name and Address:

Craig Miller
4451 Bel Air Dr, LACANADA, CA 91011

Type of Work: mediation on Federal court panel

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|--------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

9. Will you receive any remuneration for your employment? If so, list the approximate amount:
Possible and Infrequent, \$300 - 500 per hour. Most work is voluntary (unpaid)

APPROVED BY:


Supervisor
WMC

Date: 5-15-17

Date: 5-16-17

Branch Chief

Date: 5-15-17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED

JUN 12 2017

17

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

ATTORNEY

Name: Jay C. MunnCity Attorney Branch/Section: DWP

Outside Employer Name and Address:

Various private parties & other entitiesType of Work: musician - performing at various eventsDate of Request: 5/17 HUMAN RESOURCESOutside Title/Position: MusicianNumber of hours per week: 2-10 hoursOutside Work Schedule days/times: varies - usually evenings & weekendsPhone Number: [REDACTED]Start and End Date: 5/17 / 12/31/17**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS****Factors to Consider**

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

\$100 - \$250 per engagement **APPROVED BY:**Ronald TornDate: 5/21/2017

Date: _____

Supervisor

Branch Chief

UACDate: 5/21/17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

RECEIVED
APR 19 2017 (DF)

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

HUMAN RESOURCES

Name: FRANK OROZCO Jr.

CIVIL
City Attorney Branch/Section: PUBLIC FINANCE

Outside Employer Name and Address:

WHITTIER LAW SCHOOL
3333 S. HARBOR BLVD COSTA MESA, CA

Type of Work: INSTRUCTION

Date of Request: 3/21/2017

Outside Title/Position: ADJUNCT PROFESSOR

Number of hours per week: 3

Outside Work Schedule days/times: WED 6-830

Phone Number: [REDACTED]

Start and End Date: AUG 1 - DEC 31
(2017)

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|-------------------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount:
<u>IWD BY WHITTIER COLLEGE ANNUAL BUDGET</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

APPROVED BY:

Beverly A. Cook Date: 3/10/2017 G. Dunn Date: 4/18/17
Supervisor QAK Date: 4/19/17 Branch Chief

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

Employee to discuss with supervisor any topics of instruction which might present a possible conflict of interest with City/Office advice.

Heidi Karpin

RECEIVED

OCT 10 2017

HUMAN RESOURCES

1/1

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

Name: Alex T. PerezDate of Request: 9-27-17City Attorney Branch/Section: Family Violence UnitOutside Title/Position: Attorney

Outside Employer Name and address:

Number of hours per week: 2 - No work will be donepro bono representation of my
niece, who was in a car accidentOutside Work Schedule days/times: None during City time

Type of Work: _____

Phone Number: [REDACTED]

Start and End Date: 9-27-17 / 3-15-18**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS****Factors to Consider**

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;
2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient;
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City;

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Supervisor

UACDate: 9/26/17

Branch Chief

W. D. HolderDate: 10/31/2017

Chief of Staff

W. D. HolderDate: 10/9/17

If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED *[Signature]*
JUN 28 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

HUMAN RESOURCES

Name: Thom Peters

City Attorney Branch/Section: Civil Litigation

Outside Employer Name and Address:

UCLA Law School

385 Charles Young Drive, LA 90095

Type of Work: law school teaching

Date of Request: 6-27-17

Outside Title/Position: Part Time Prof.,

Number of hours per week: 2-4

Outside Work Schedule days/times: 3/4, 8/27, 9/13, 10/4, 10/25, 11/14

Phone Number: [REDACTED]

Start and End Date: 8/8/17 / 11/18/17

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|-------------------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: <u>Discussion of concepts of municipal law and public entity law.</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: <u>Approx. \$3,500</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

APPROVED BY:

Supervisor: THOM PETERS Date: 6/27/17 Branch Chief: N/A Date: 6/27/17
Chief of Staff: John C. Peters Date: 6/27/17

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED

OCT 31 2017

17

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

Name: Thom Peters

City Attorney Branch/Section: Civil Litigation

Outside Employer Name and address:

UCLA Law School
385 Charles Young Dr. East, 90095

Type of Work: Teaching

HUMAN RESOURCES

Date of Request: 10-23-17

Outside Title/Position: Adjunct Professor

Number of hours per week: avg. 2

Outside Work Schedule days/times: Wed evening

Phone Number: [REDACTED]

Start and End Date: 1/17/18 - 5/2/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: The course teaches
on ethical differences during municipal trials

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

\$ 13,500

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

14

APPROVED BY:

Supervisor ASC

Date: 10/25/17

Date: _____

Branch Chief

Date: 10/30/17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED
JUL 21 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

HUMAN RESOURCES

For: **Gail D Peterson**

Branch/Section: **BUS. & complex Litig**

Employer Name: **ICLC**

Address: **Inner city law center**

Type of Work: **work w/ female Vets for housing & to recoup benefits**

Start Date: **JULY 2017**

Date of Request: **6-29-2017**

Title: **Deputy City Atty.**

Number of hours per week/month: **variable**
60 hrs max/year

Phone Number: **(213) 978-7562**

End Date: **TBA July 24, 2018 (nph)**

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

- | | Yes | No |
|---|--------------------------|-------------------------------------|
| 1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

APPROVED BY:

Jill D. Peterson
Supervisor
James P. Clark
Chief Deputy

Date: 7/5/17

Date: 7.5.17

Date: 7/10/17

Date: 7/10/17

Branch Chief

Chief Financial Officer

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action, which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

MP

RECEIVED

OCT 30 2017

HUMAN RESOURCES

Name: L'TANYA PORTLOCK

Date of Request: 10/20/2017

City Attorney Branch/Section: POLA-HARBOR

Outside Title/Position: Probate Paralegal & Family
Business

Outside Employer Name and address:

Number of hours per week: Various

as time & health permit 2 - 8 hrs/wk
Outside Work Schedule days/times: Varies, evenings
& weekends

Self/ [REDACTED]

Phone Number: [REDACTED]

Type of Work: Probate & Family Business

Start and End Date: 10/31/2017/10/31/2018

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain:
2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance of an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City employee:
3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income:
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of any other employee of his or her agency:
5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient:
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City:
7. Will you receive any remuneration for your employment? If so, list the approximate amount:
Varies

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave. My FMLA leave has concluded.

APPROVED BY:

Supervisor

Date: 10/23/17

Date: _____

Branch Chief

Date: 10/26/17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

See page 2

*OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF
Original date of Request 10/20/2017
PAGE 2

In answer to the request for the "Number of hours per week:"

It varies, as it has every year. With my Mom now transitioned, it is going to be a very rough estimate. Each year it varies and that's why I put varies and various, because change is a constant. There is no way I can know the absolute answer to that question and now with my health challenges, I don't want to be held to time and space. At the same time, I do want to preserve and take advantage of the "Outside Employment" opportunities, should they arise. Especially, with my challenges it could prove beneficial for me to take advantage of any opportunities.

Thank you,



L'Tanya Portlock
POLA-HARBOR

RECEIVED
MAY 25 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

HUMAN RESOURCES

Name: Quin Calvin

Date of Request: 5/17/2017

City Attorney Branch/Section: Att. Workers' Corp.

Outside Title/Position: Recitor

Outside Employer Name and Address:

Number of hours per week: Not to exceed 8 hours

Self Employed Independent Contractor
Realty Masters 17592 E. 17th St. #100ustin, CA
92780

Outside Work Schedule days/times: Primarily weekend
not to agree clients during the week

Type of Work: Rental Estate

Phone Number: _____
Start and End Date: 05/18/17 - 05/18/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

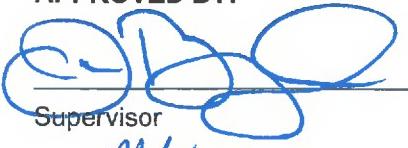
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: Commission - various amounts

APPROVED BY:


Supervisor
NAK

Date: 5/17/17

Date: 5/25/17

Chief of Staff


Branch Chief

Date: 5/25/17

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

ATTORNEY

Name: André Quintero

City Attorney Branch/Section: Central Trials

Outside Employer Name and Address:

City of El Monte
1133 Valley Blvd, El Monte, CA 91733

Type of Work: City Council

Date of Request: 01/06/17

Outside Title/Position: Mayor

Number of hours per month: 20 hours

Outside Work Schedule days/times: 1st & 3rd Tues/Month
5PM-10PM

Phone Number: [REDACTED]

Start and End Date: 01/01/17, 12/31/17

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

André Quintero

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

Yes No

2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: Only to the extent I will be provided legal counsel by El Monte City Attorney

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

\$1132/month + Health Benefit

APPROVED BY:

Robert Chen

Supervisor

WAK

Date: 1/6/17

Date: 2/10/17

M. D. Johnson

Branch Chief

Date: 2/10/17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

(60)

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM

ATTORNEY

Name: André Quintero

City Attorney Branch/Section: Central Trials

Outside Employer Name and Address:

SGV Mosquito & Vector Control District
1145 N. Azusa Canyon Road, West Covina 91790

Type of Work: Board of Directors

Date of Request: 01/06/17

Outside Title/Position: Boardmember

Number of hours per month: 1

2nd Friday of the month
 Outside Work Schedule days/times: 7AM - 8AM

Phone Number: [REDACTED]

Start and End Date: 01/01/17, 12/31/17

André Quintero

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.
7. Are any issues of municipal law involved? If so, describe: _____
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____
9. Will you receive any remuneration for your employment? If so, list the approximate amount: \$100

APPROVED BY:

Mark C. Johnson
 Supervisor
WMC

Date: 1/6/17
 Date: 2/10/17

M. M. Motes
 Branch Chief
 Date: 2/10/17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

ATTORNEY

Name: André Quintero

City Attorney Branch/Section: Central Trials

Outside Employer Name and Address:

Sanitation Districts of LA County
1955 Workman Mill Rd, Whittier 90601

Type of Work: Board of Directors, Dist 15

Date of Request: 01/06/17

Outside Title/Position: Boardmember

Number of hours per month: 2

Outside Work Schedule days/times: Last Wed of the month
1 PM - 3 PM

Phone Number: [REDACTED]

Start and End Date: 01/01/17, 12/31/17

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.
7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: \$125

APPROVED BY:

Supervisor John C. Clark
WAC

Date: 1/6/17

Date: 2/10/17

M. Mohr

Branch Chief

Date: 2-10-17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM

ATTORNEY

Name: André Quintero

City Attorney Branch/Section: Central Trials

Outside Employer Name and Address:

Greater EM Community Hospital
1701 Santa Anita Ave, S.E. Suite 91733

Type of Work: Board of Directors

Date of Request: 01/06/17

Outside Title/Position: Boardmember

Number of hours per month? 3

1st Wednesday of the month
 Outside Work Schedule days/times: 11:45 AM - 2:45 PM

Phone Number: [REDACTED]

Start and End Date: 01/01/17, 12/31/17

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

Yes No

2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

Yes No

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

Yes No

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

Yes No

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

Yes No

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

Yes No

7. Are any issues of municipal law involved? If so, describe: _____

Yes No

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

Yes No

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

Yes No

\$100 -

APPROVED BY:

André Quintero

Date: 1/6/17

Supervisor

WAC

Date: 2/01/17

M. McLean

Branch Chief

Date: 2-10-17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED
NOV 07 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

HUMAN RESOURCES

Name: Jaclyn Romano

Date of Request: Oct. 27 2017

City Attorney Branch/Section: Envir. Justice / Conflict/Special Litigation Outside Title/Position: Attorney

Outside Employer Name and Address:

Number of hours per week: less than 3

Sharlene Blankenship P, dba Accurate

Outside Work Schedule days/times: Nov 4 (pm); Nov 9 (deposition)

Fire Extinguisher Service, 17332 Chestnut St.
Yorba Linda, CA 92886

Phone Number: (714) 974-8122

Type of Work: represent mother in response to a non-party deposition subpoena set for Nov 9, 2017.

Start and End Date: Oct 27 / Nov 13

10/27/17 - 11/13/17

(note: civil personal injury case in Orange County, no res to LA)

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

NO LACity

name will be used while working on this project.

JAK

- | | Yes | No |
|--|--------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

APPROVED BY:


Supervisor
JAK

Date: 10/27/17 
Branch Chief

Date: 10/30/2017

Chief of Staff

Date: 11/7/17

**If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.*

RECEIVED

OCT 23 2017

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

ATTORNEY

Name: HUGO ROSS MCFARLANDDate of Request: 7/1/17City Attorney Branch/Section: Labor RelationsOutside Title/Position: HEARING OFFICER

Outside Employer Name and Address:

Number of hours per week: VARIESLA COUNTY CIVIL SERVICE COMMISSIONOutside Work Schedule days/times: MTWTF 24 HRS/7D500 W TEMPLE, LA 90012

Phone Number: [REDACTED]

Type of Work: HEARING OFFICERStart and End Date: 7/1/17 - 6/30/18**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS****Factors to Consider**

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: COUNTY PERSONNEL POLICIES & PROCEDURES

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: \$1200/DAY

APPROVED BY:

Julie Sowers
Supervisor
Hugh Kason
Chief of Staff

EFFECTIVE
Date: 7/1/17
Date: 10/18/17

G. McFarland
Branch Chief

Date: 10/17/17

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED
OCT 23 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM

ATTORNEY

Name: HUGO ROSSITTER

Date of Request: 10/17/17

City Attorney Branch/Section: LABOR RELATION Outside Title/Position: MEDIATOR

Outside Employer Name and Address:

SOUTHLAND MEDIATION, LLC
7850 NATIONAL BLVD #276
LOS ANGELES CA 90034

Number of hours per week: VARIABLE

Outside Work Schedule days/times: MON-FRI 8AM-5PM

Phone Number: [REDACTED]

Type of Work: CIVIL MEDIATION

Start and End Date: 10/17/17 - 10/30/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: \$395/Hr

APPROVED BY:

James Sorenson
Supervisor
Heck Kapra

Date: 10/17/17

Date: 10/17/17

R.M.
Branch Chief

Date: 10/17/17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

ATTORNEY

DT

Name: Hugo Rossetto

Date of Request: 1/17/17

City Attorney Branch/Section: Labor Relations

Outside Title/Position: ATTORNEY

Outside Employer Name and Address:

Number of hours per week: 4-5

SCE

Outside Work Schedule days/times: 2 days

Type of Work: LA CA 90034
REPRESENT FRIEND OF PAT
PRINCE IN CH RO

Phone Number: [REDACTED]

Start and End Date: 1/17/17 - 1-27-17

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|-------------------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount:
<u>\$350/HOUR</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

APPROVED BY:

Thierry Daumas

Date: 1/17/17

Supervisor

JAH

Date: 1/30/17

Chief of Staff

Gallin

Branch Chief

Date: 1/27/17

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED

JAN 31 2017

HUMAN RESOURCES

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

ATTORNEY

Name: Hugo Rossitter

City Attorney Branch/Section: LABOR

Outside Employer Name and Address:

SEZ F

Type of Work: REPRESENT HAIR STYLIST
IN WAGE CLAIM

Date of Request: 12/16/16

Outside Title/Position: ATTORNEY

Number of hours per week: 2
Outside Work Schedule days/times: 12/20/16

Phone Number: [REDACTED]

Start and End Date: 12/20 / 12/20

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|--------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

APPROVED BY:

Diane Shriver
Supervisor
MSK

Date: 12/16/16
Date: 12/19/16

John
Branch Chief

Date: 12/19/16

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

DP

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DEC 29 2016

HUMAN RESOURCES

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NOV 07 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

HUMAN RESOURCES

Name: Ellen Sarmiento

Date of Request: 10/24/17

City Attorney Branch/Section: Criminal Branch Operations

Outside Title/Position: Caterer

Outside Employer Name and address:

Number of hours per week: intermittent

Joyce Sugawara, [REDACTED] Glendale, CA

Outside Work Schedule days/times: Saturday

Type of Work: Cooking

Phone Number: _____

Start and End Date: 12/1/17 / 12/1/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;
2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

\$1,000 / yr.

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

M. Sugawara

Supervisor

CSK

Chief of Staff

Date:

11/3/2017

Date: 11/3/2017

Branch Chief

Date: 11/7/17

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

RECEIVED
NOV 16 2017

HUMAN RESOURCES

Name: Richard Schmidt

Date of Request: November 8, 2017

City Attorney Branch/Section: Criminal-Van Nuys

Outside Title/Position: Teacher

Outside Employer Name and Address:

Number of hours per week: Varies

Trial Advocacy Group, LLC
16110 Northfield Street, Pacific Palisades CA 90272

Outside Work Schedule days/times: Varies: nights & Saturdays

Type of Work: Continuation of Previously Approved Teaching

Start and End Date: Jan. 1, 2018 to Dec. 31, 2018

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;
 2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;
 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;
 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;
 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.
 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.
 7. Are any issues of municipal law involved? If so, describe: _____
 8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____
 9. Will you receive any remuneration for your employment? If so, list the approximate amount:
Approximately \$160 per hour

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Ali Jumah

Date: 11/7/17

Mr. Tessier

Date: 11/15/2017

Supervisor

Mark

Date: 11/16/17

Branch Chief

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED
NOV 16 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY



Name: Richard Schmidt

HUMAN RESOURCES
Date of Request: November 8, 2017
(HR misplaced original; resubmitting at their request)

City Attorney Branch/Section: Criminal-Van Nuys

Outside Title/Position: Teacher

Outside Employer Name and Address:

Number of hours per week: Varies

Trial Advocacy Group, LLC
16110 Northfield Street, Pacific Palisades CA 90272

Outside Work Schedule days/times: Varies: nights &
Saturdays

Phone Number: [REDACTED]

Type of Work: Continuation of Previously Approved Teaching

Start and End Date: Jan. 1, 2017 to Dec. 31, 2017

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

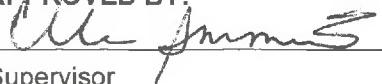
7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount:
Approximately \$160 per hour

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:


Alice J. James

Date: 11/8/17

Supervisor


LMC

Date: 11/10/17

Chief of Staff


M. D. Tolosa

Date: 11/15/2017

Branch Chief

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

RECEIVED ✓
NOV 16 2017

HUMAN RESOURCES

Name: Michael Schwartz

Date of Request: November 8, 2017

City Attorney Branch/Section: Criminal-Metro

Outside Title/Position: Teacher

Outside Employer Name and Address:

Number of hours per week: Varies

Trial Advocacy Group, LLC
16110 Northfield Street, Pacific Palisades CA 90272

Outside Work Schedule days/times: Varies: nights &
Saturdays

Phone Number: [REDACTED]

Type of Work: Continuation of Previously Approved Teaching

Start and End Date: Jan. 1, 2018 to Dec. 31, 2018

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

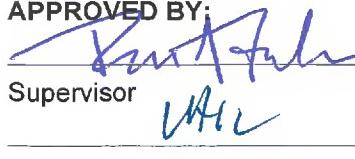
Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;
2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.
7. Are any issues of municipal law involved? If so, describe: _____
8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____
9. Will you receive any remuneration for your employment? If so, list the approximate amount:
Approximately \$160 per hour

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Supervisor


Michael Schwartz

Date: 11/8/17

Date: 11/16/17


Michael Schwartz

Date: 11/15/2017

Branch Chief

Chief of Staff

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NOV 16 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

HUMAN RESOURCES

Name: Michael Schwartz

Date of Request: November 8, 2017
(HR misplaced original; resubmitting at their request)

City Attorney Branch/Section: Criminal-Metro

Outside Title/Position: Teacher

Outside Employer Name and Address:

Number of hours per week: Varies

Trial Advocacy Group, LLC
16110 Northfield Street, Pacific Palisades CA 90272

Outside Work Schedule days/times: Varies: nights &
Saturdays

Phone Number: [REDACTED]

Type of Work: Continuation of Previously Approved Teaching

Start and End Date: Jan. 1, 2017 to Dec. 31, 2017

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;
2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;
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7. Are any issues of municipal law involved? If so, describe: _____
8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____
9. Will you receive any remuneration for your employment? If so, list the approximate amount:
Approximately \$160 per hour

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Mark J. Schwartz

Supervisor

WAK

Chief of Staff

Date: 11/8/17

M.B. Holstein

Date: 11/15/2017

Branch Chief

Date: 11/14/17

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APR 05 2017

HUMAN RESOURCES
(DP)

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

ATTORNEY

Name: CASEY T. SHIM

Date of Request: _____

City Attorney Branch/Section: CIV / Emp LitOutside Title/Position: TEMP JUDGE

Outside Employer Name and Address:

SUPERIOR COURT - COUNTY OF LA
111 N. HILL STNumber of hours per week: 4LOS ANGELES CA 90012

A.M. - P.M.

Type of Work: TEMP JUDGEOutside Work Schedule days/times: HALF DAY

Phone Number: _____

Start and End Date: 4/13/17 - 4/12/18**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS****Factors to Consider**

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|--------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount:
ZERO UNPAID VOLUNTEER

APPROVED BY:

[Signature]
Supervisor

Date: 3/30/17Date: 3.30.17

Chief of Staff

Date: 3/30/17

Branch Chief

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17

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

Name: Timothy S. Saylor

Date of Request: 8/28/17

City Attorney Branch/Section: WCB/DOJ

Outside Title/Position: Commissioner

Outside Employer Name and Address:

Number of hours per week: Month

U.S. Hoover Commission
925 L Street, Sec., CA 95814

Outside Work Schedule days/times: last Thursday

Type of Work: Policy Analysis

Phone Number: [REDACTED]

Start and End Date: 11/2/17 - 11/12/17

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|--------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

APPROVED BY:

James O. Clark
Supervisor
WCB
Chief of Staff

Date: 8/28/17 Date: _____

Branch Chief

Date: 8/29/17 _____

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

RECEIVED
OCT 24 2017

14

Name: Maurice R. Siegel

City Attorney Branch/Section: Criminal & Civil

Outside Employer Name and address:

Pezzolino Antique Mall

Type of Work: Selling art, antiques,
costume jewelry

Date of Request: 10/23/17 HUMAN RESOURCES

Outside Title/Position: Dealer 87

Number of hours per week: 2 - 3

Outside Work Schedule days/times: Sat-Sun

Phone Number: [REDACTED]

Start and End Date: 5/16 ongoing

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Approved Dates are 10/23/17-10/24/18

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: ~ \$100 - \$700/month for sale of merchandise

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Supervisor

MRC

Date: _____

Date: 10/23/17

Branch Chief

Date: 10/23/17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

RECEIVED
OCT 24 2017
14

Name: Maurren R Siegel

City Attorney Branch/Section: Criminal + Split

Outside Employer Name and address:

City of La Canada Flintridge

Type of Work: Public Safety Commissioner

Date of Request: 10/23/17 HUMAN RESOURCES

Outside Title/Position: Public Safety
Commissioner

Number of hours per week: 2.5/month

Outside Work Schedule days/times: M 7-8:30 or
9:30 PM

Phone Number: [REDACTED]

Start and End Date: 7/16 , 7/20
unless reappointed

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;
2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: Review of LCF ordinances

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe:

9. Will you receive any remuneration for your employment? If so, list the approximate amount: \$50 stipend / meeting

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Supervisor

MAI

Date: 10/23/17

Branch Chief

Date: 10/23/17

Chief of Staff

Date: 10/23/17

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14

RECEIVED

AUG 04 2017

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

ATTORNEY

HUMAN RESOURCES

Name: Andrew Soliman

Date of Request: 7/26/17

City Attorney Branch/Section: Criminal - Metro

Outside Title/Position: Counsel

Outside Employer Name and Address:

Number of hours per week: 3

Kevin Estander (client)

Outside Work Schedule days/times: N/A

Laguna Nigel, CA 92677

Phone Number: ██████████

Type of Work: Administrative Hearing & Fee Arbitrator Start and End Date: 8/1/2017 - 12/1/17

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

Yes No

2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

APPROVED BY

Burt Solim

Date: 7/26/17

AC Holstein

Date: 7/28/2017

Supervisor

VAK

Date: 8/4/17

Branch Chief

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

I will not work on this case during LA City time/work hours.

x AF

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF**

Name: <u>GRACE M. STINSON</u>	Date of Request: <u>12/05/2016</u>
City Attorney Branch/Section: <u>GENERAL LITIGATION</u>	Outside Title/Position: <u>ASSOCIATE FACULTY</u>
Outside Employer Name and Address: Riverside Community College District 4800 Magnolia Avenue, Riverside, CA 92506 Mt. San Antonio College, 1100 N. Grand Avenue, Walnut, CA 91780	Number of hours per week: <u>12</u> Outside Work Schedule days/times: <u>Wed. 6:30pm</u> <small>Weekends: 8:00 a.m.</small>
Type of Work: <u>EDUCATION / INSTRUCTION</u>	Phone Number: <u>[REDACTED]</u> Start and End Date: <u>12/05/2016 / 12/05/2017</u>

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | Yes | No |
|-------------------------------------|-------------------------------------|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> |
1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain;
 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance of an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City employee;
 3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;
 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of any other employee of his or her agency;
 5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient.
 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City.
 7. Will you receive any remuneration for your employment? If so, list the approximate amount:

APPROVED BY:

			
Wilbertha Breedy-Richardson Supervisor	Date: <u>12/5/16</u>	Thomas H. Peters Branch Chief	Date: <u>12/5/16</u>
Leela Kapur Chief of Staff	Date: <u>12/28/16</u>		

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is party to a proceeding involving a license, permit or other entitlement for use pending before you.


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DEC 21 2016

HUMAN RESOURCES

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JUN 02 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

HUMAN RESOURCES

Name: Vivienne Swanigan

Date of Request: 6/1/17

City Attorney Branch/Section: David Richardson

Outside Title/Position: attorney - pro bono

Outside Employer Name and Address:

Number of hours per week: 2-4

Represent son in
Family court matter

Outside Work Schedule days/times: Varied

Type of Work: attorney

Phone Number: (213) 620-3800 home

Start and End Date: 6/5/17 - 6/4/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

APPROVED BY:

Date: 5/31/17

Date: 5/31/17

Supervisor

Date: 6/2/17

Branch Chief

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

ATTORNEY

Name: Richard Tom

Date of Request: 2/3/2017

City Attorney Branch/Section: DWP Legal

Outside Title/Position: Planning Commissioner

Outside Employer Name and Address:

Number of hours per week: 5

City of South Pasadena
1400 Mission St, South Pasadena CA

Outside Work Schedule days/times: Evenings
Phone Number: _____

Type of Work: Public Service

Start and End Date: 1/2017 - 12/2017

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

APPROVED BY:


Supervisor
Tech Kapoor
Chief of Staff

Date: 2/10/17 _____ Branch Chief Date: _____

Date: 2/7/17

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

ATTORNEY

65

Name: Richard Tom

Date of Request: 4/3/2017

City Attorney Branch/Section: DWP Legal

Outside Title/Position: Board Member

Outside Employer Name and Address:

Number of hours per week: 5

Neighborhood Legal Services
1104 E. Chevy Chase Dr., Glendale CA

Outside Work Schedule days/times: Evenings

Type of Work: Volunteer Board

Phone Number: [REDACTED]

Start and End Date: 1/2017 / 12/2017

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

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5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

APPROVED BY:



Date: 2/8/17

Date: _____

Supervisor



Branch Chief

Date: 2/8/17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

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10/25/2017

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

HUMAN RESOURCESName: George L. TurnerDate of Request: 10/23/17City Attorney Branch/Section: Civil LitigationOutside Title/Position: Judge Pro Tem

Outside Employer Name and address:

Number of hours per week: 4 hrs per week

Los Angeles Superior Court
Los Angeles, CA

Outside Work Schedule days/times: _____

Type of Work: Judge

Phone Number: [REDACTED]

Start and End Date: 7/1/17 7/1/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Supervisor

LAC

Date: 10-23-17Date: 10-23-17

Branch Chief

Date: 10/24/17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

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**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

ATTORNEY

Name: Noreen Vincent
 City Attorney Branch/Section: Economic Development

Outside Employer Name and Address:

S2S Consulting Group
2228 P Bayshore Rd
Alto, CA 94303
Consult on ADA
issues

Type of Work:

Date of Request: March 28 17**HUMAN RESOURCES**Outside Title/Position: ConsultantNumber of hours per week: VariesOutside Work Schedule days/times: App. 10-12 hrs per monthNo set schedule

Phone Number:

Start and End Date: April 14 1 - March 2017
2018**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS****Factors to Consider**

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|-------------------------------------|-------------------------------------|
| 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: <u>Compliance</u>
<u>with the Americans with Disabilities Act</u> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount:
<u>\$ 200. / hr.</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

APPROVED BY:

Dallen

Supervisor

WACDate: 3/28/17GuruDate: 3/28/17

Chief of Staff

Date: 3/31/17

Branch Chief

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

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AUG 28 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF

HUMAN RESOURCES

Name: Michael Walsh

Date of Request: 8/24/17

City Attorney Branch/Section: Civil - Appellate

Outside Title/Position: guest lecturer

Outside Employer Name and Address:

Number of hours per week: /

VSC - Dept of Regulatory Affairs Science
1540 Alvarado St. #140
LA CA 90089

Outside Work Schedule days/times: Just on 9/9/17

Type of Work: lecture on products liability

Phone Number: 323-442-3521 Debbie Schooyer

Start and End Date: 9/9/17 - 9/9/17

LAT is a single lecture from 9-12

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain;

2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance of an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City employee;

3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of any other employee of his or her agency;

5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City.

7. Will you receive any remuneration for your employment? If so, list the approximate amount:

\$300 - one time voluntary stipend

APPROVED BY:

B.M.

Supervisor

Date: 08/24/17

Branch Chief

Date: 8.24.17

Chief of Staff

GAC

Date: 8/28/17

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**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

ATTORNEY

Name: OSCAR WINSLOW

Date of Request: 12-14-2016

City Attorney Branch/Section: AIRPORT

Outside Title/Position: FAMILY LAWYER

Outside Employer Name and Address:

Number of hours per week: 5-10 (AMAZON)

SELF/HOME OFFICE

Outside Work Schedule days/times: VALIES

Type of Work: FAMILY LAW

Phone Number: [REDACTED]
Start and End Date: Jan 2016 / CONTINUOUS
through Jan 2018

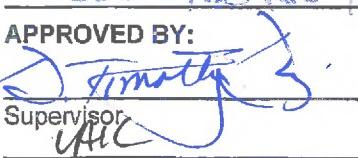
ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

- | | Yes | No |
|--|-------------------------------------|-------------------------------------|
| 1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of any act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount:
<u>\$200 - \$400 per hour</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

APPROVED BY:


Supervisor
OAC

Date: Dec 14, 2016
Date: 12/14/16


Branch Chief
Date: 12/14/16

Chief of Staff



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RECEIVED

DEC 29 2016

I anticipate having an established practice by the second or third quarter of 2017 which will be small with limited hours and it will not impact my duties.

HUMAN RESOURCES